NATURE SPACE™
Ecological Restoration in Aotearoa

Nature Space User Manual
Version 3

Nature Space User Manual version 3

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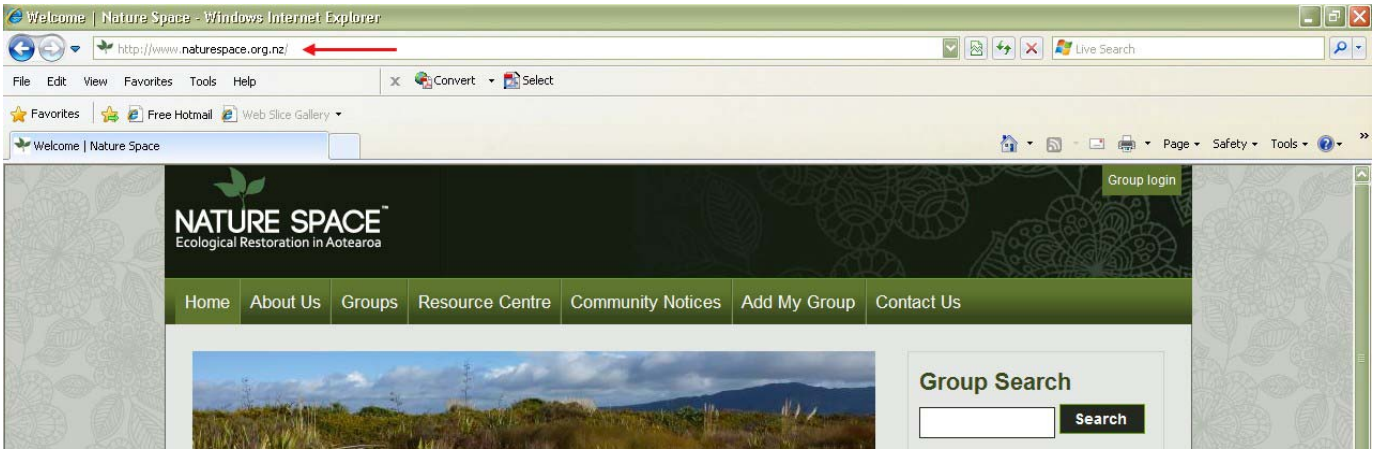
1. Getting started / background information

This guide assumes you have already had your group (and username / password) set up for you by the Nature Space team. If you haven't added you group yet click on Add My Group and follow the instructions. The Nature Space team will set up your group page and send you your account details.

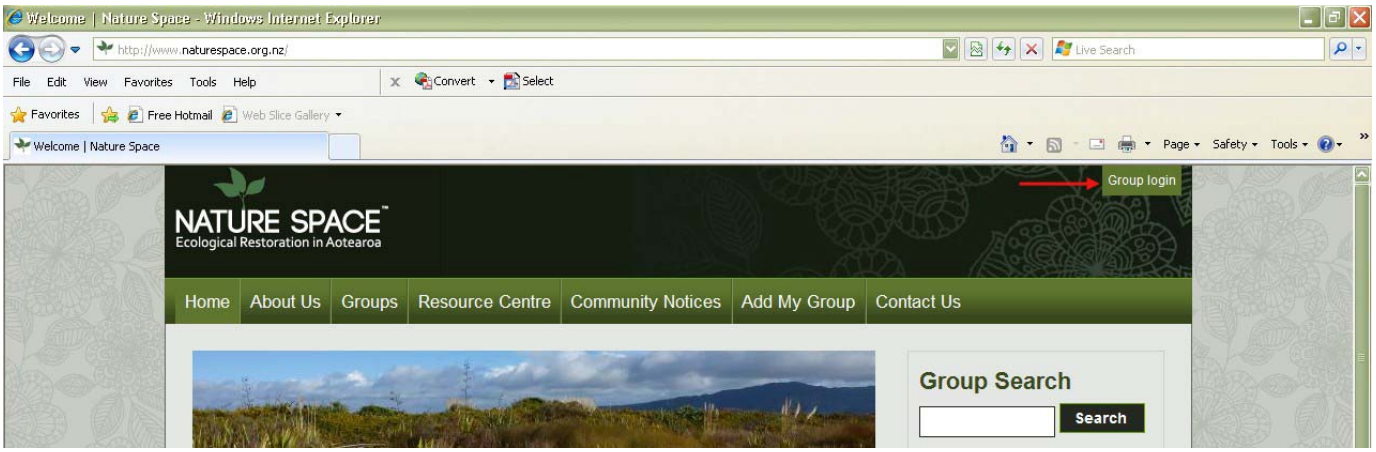
2. Logging in and out and passwords

2.1 Logging in

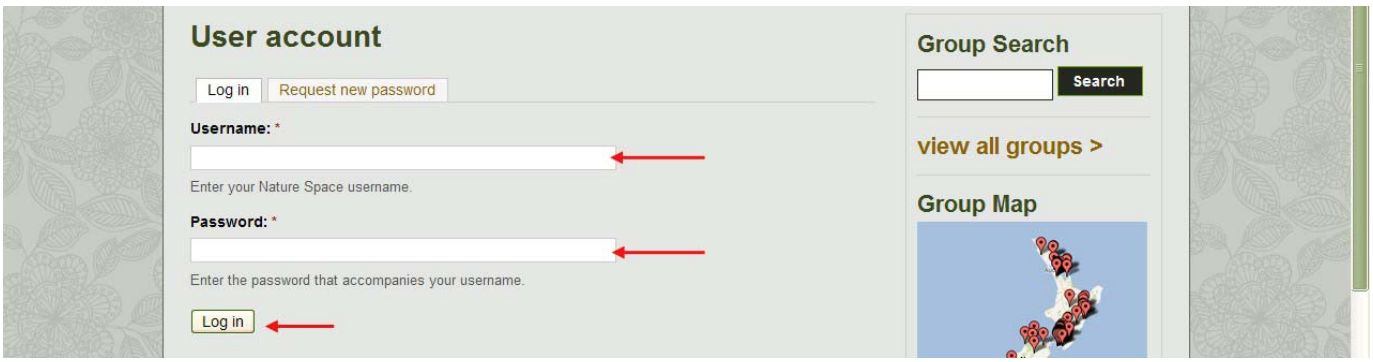
To log in type www.naturespace.org.nz into the address bar in your browser (Internet Explorer, Firefox, Chrome or Safari). Then press enter.


Welcome | Nature Space - Windows Internet Explorer
http://www.naturespace.org.nz/
Live Search
File Edit View Favorites Tools Help
Convert Select
Favorites Free Hotmail Web Slice Gallery
Welcome | Nature Space
Page Safety Tools
Group login
NATURE SPACE
Ecological Restoration in Aotearoa
Home About Us Groups Resource Centre Community Notices Add My Group Contact Us
Group Search
Search

Click on the **Group log in** button.


Welcome | Nature Space - Windows Internet Explorer
http://www.naturespace.org.nz/
Live Search
File Edit View Favorites Tools Help
Convert Select
Favorites Free Hotmail Web Slice Gallery
Welcome | Nature Space
Page Safety Tools
Group login
NATURE SPACE
Ecological Restoration in Aotearoa
Home About Us Groups Resource Centre Community Notices Add My Group Contact Us
Group Search
Search

Enter your username and password and press **Log in**. Passwords are case sensitive.

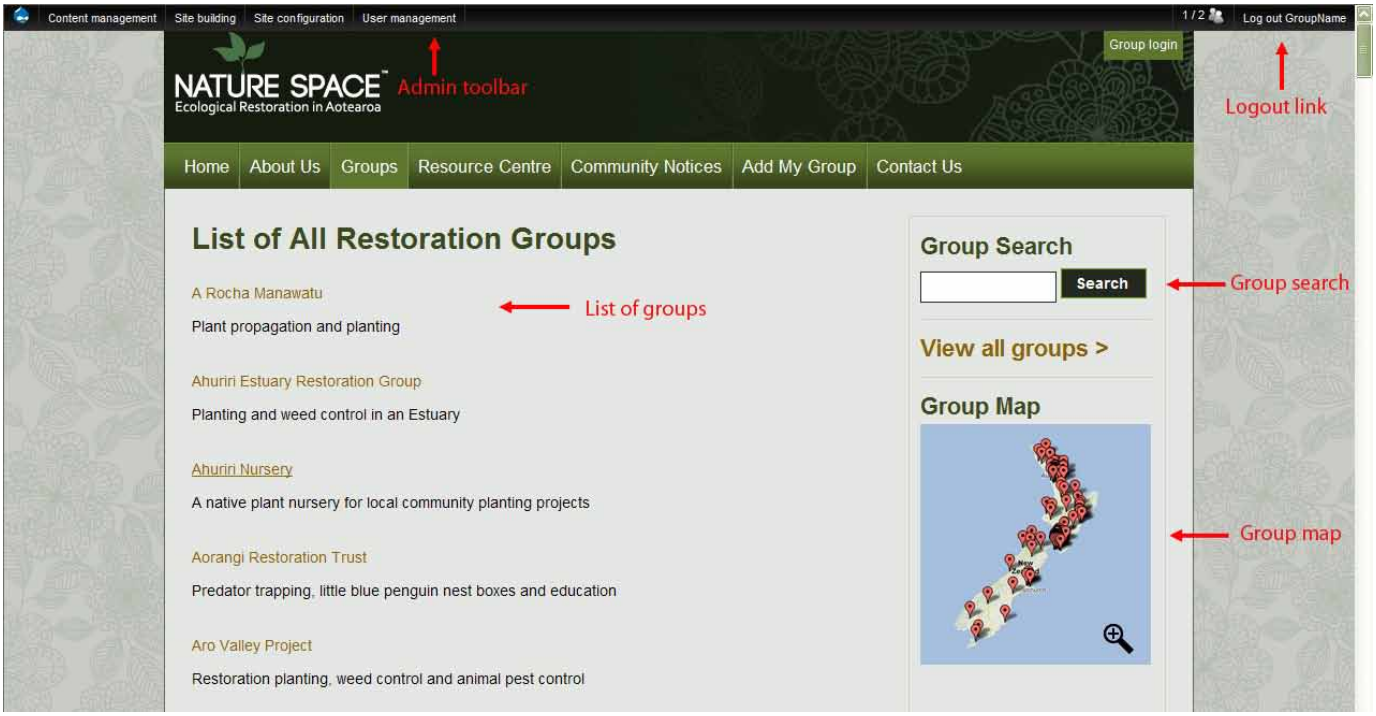


Now you are logged in.

Once you are logged in you will see the black admin tool bar appear. You will also see you have been taken to a page which shows an alphabetical list of all the groups registered on Nature Space. There are three ways you can find your group (or any other group):

- Scroll down the alphabetical list
- Use the **Group Search** field
- Search using the **Group Map**

Click on your group name to access your page.

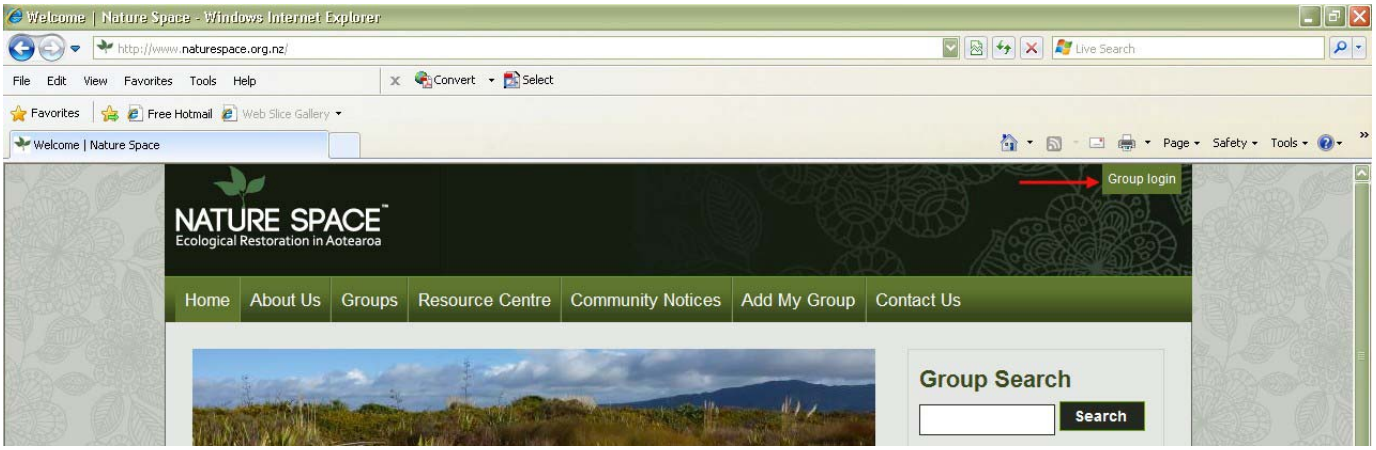


When you are finished editing your group pages click the **Logout** link in the top right hand corner (see above).

2.2 Changing your password or administrator email address

Note: Your administrator email address, by default, is the same as the email address listed on your public group page. Your administrator email address is used if you forget your password and need a new one sent to you. If you change your administrator email address your public group page email address will not be affected.
If you want to change your public page email address go to section 3.1a.

1. Go to www.naturespace.org.nz or if you are already logged in go to step 7.
2. Click **Group login.**



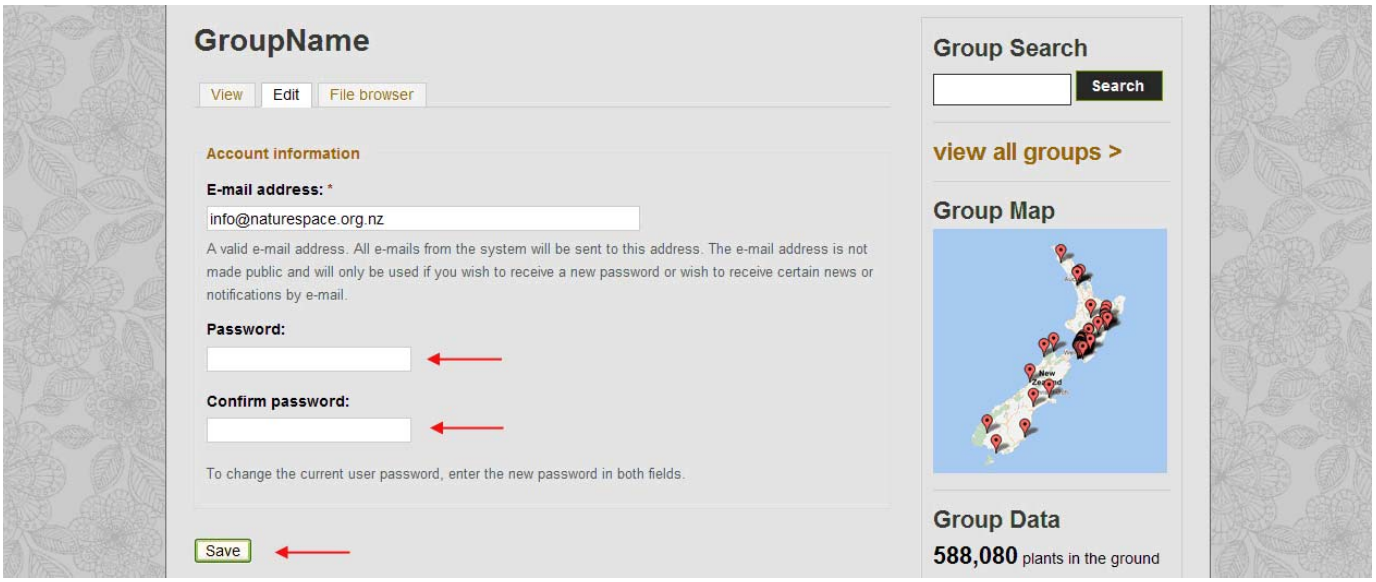
3. Enter your user name in the **Username** field, enter your password in to the **Password** field.
4. Click the **Log in** button.

5. Now you are logged in.

6. Click the **Group log in** button.

7. Click the **Edit** tab.

8. To change the email address, delete the old one from the **E-mail address** field and enter a new one. To change your password, enter your new password in the **Password** field then re-enter it in the **Confirm password** field.


GroupName
View
Edit
File browser
Account information
E-mail address: *
info@naturespace.org.nz
A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.
Password:
Confirm password:
To change the current user password, enter the new password in both fields.
Save
Group Search
Search
view all groups >
Group Map
Group Data
588,080 plants in the ground

9. Click **Save**.

Now you can use your new password and/or administrator email address.
NB: If the person administering your Nature Space pages changes, or your administrator email address changes, it is important to let the Nature Space team know ASAP.

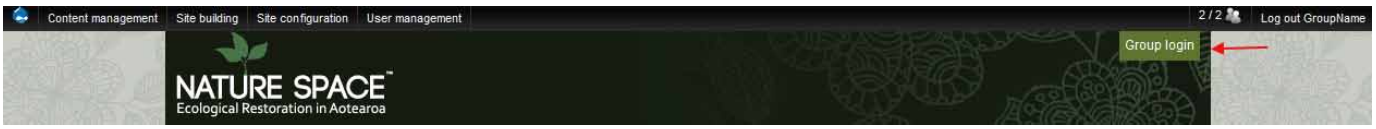
2.3 Requesting a new password

1. Go to www.naturespace.org.nz.
2. Click on **Group login**

3. Click on **Request new password**.

4. Enter your username or administrator e-mail address.
5. Click the **E-mail new password** button. An email will be sent to your email account.

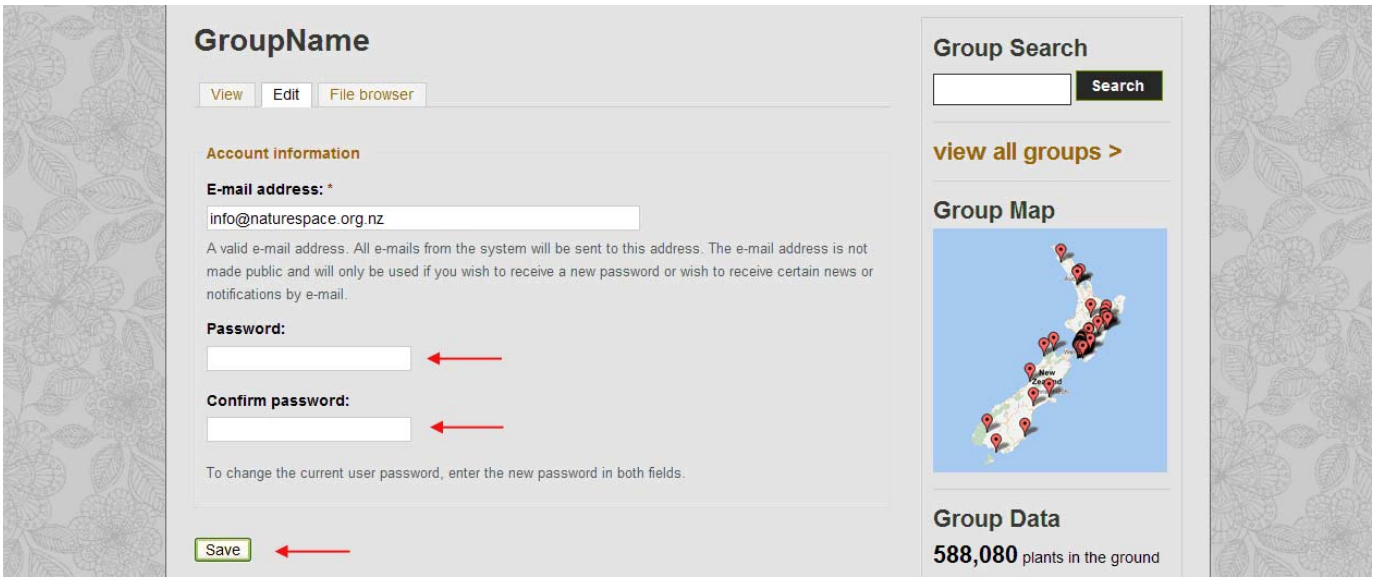
6. Open your email from Nature Space.
7. Click on the link http://www.naturespace.org.nz/user/reset/... This will open new web page.
8. Now you are logged in and you will need to enter your new password.
9. Click the **Group login** button.



10. Click the **Edit** tab.

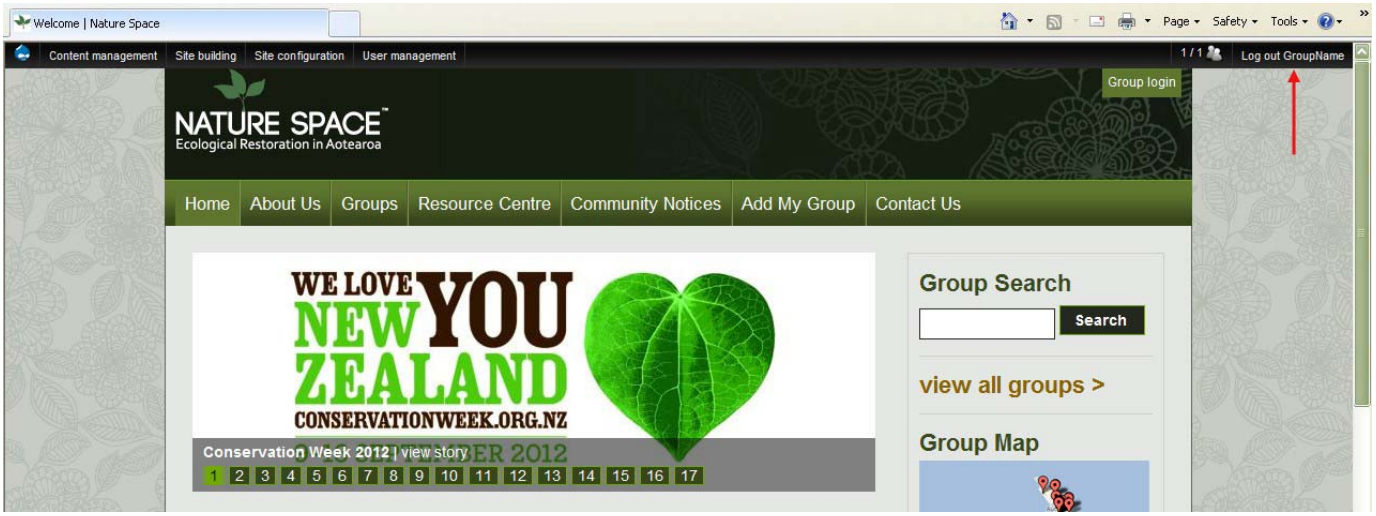
.

11. Enter your new password in the **Password** field then re-enter it in the **Confirm password** field
12. Click **Save**


GroupName
View
Edit
File browser
Account information
E-mail address: *
info@naturespace.org.nz
A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.
Password:
Confirm password:
To change the current user password, enter the new password in both fields.
Save
Group Search
Search
view all groups >
Group Map
Group Data
588,080 plants in the ground

2.4 Logging out

Remember to log out by clicking **Log out** at the top of the page.

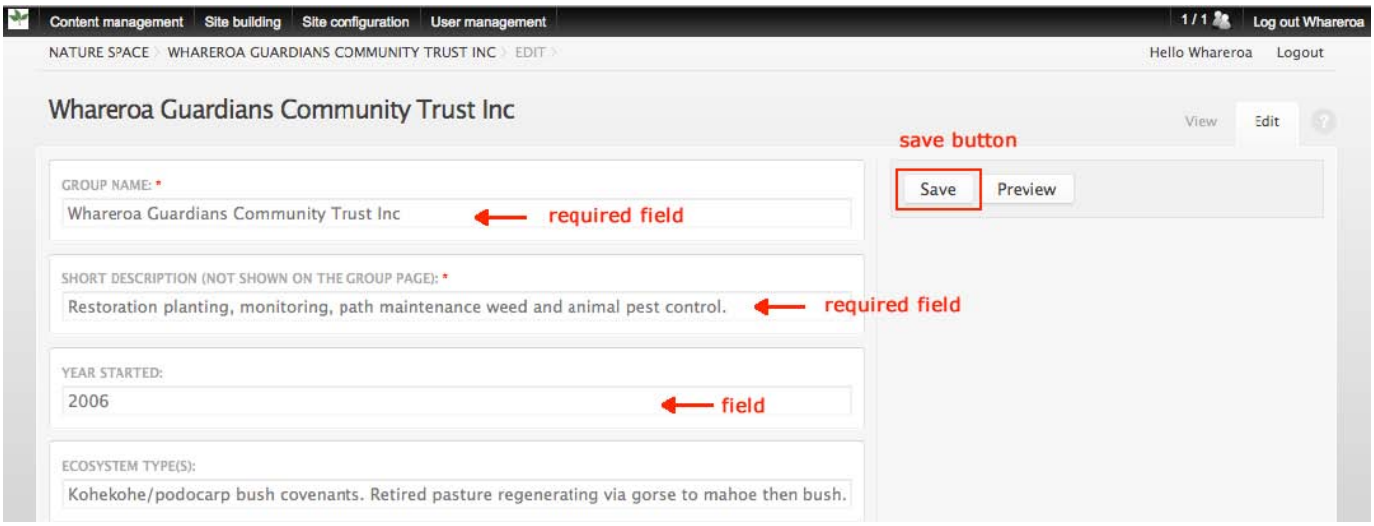


3. Editing group page content

3.1 Editing your group page

Once logged in, click on your group name to access your group home page. The **Edit** tab will appear on any pages that you have access to edit.

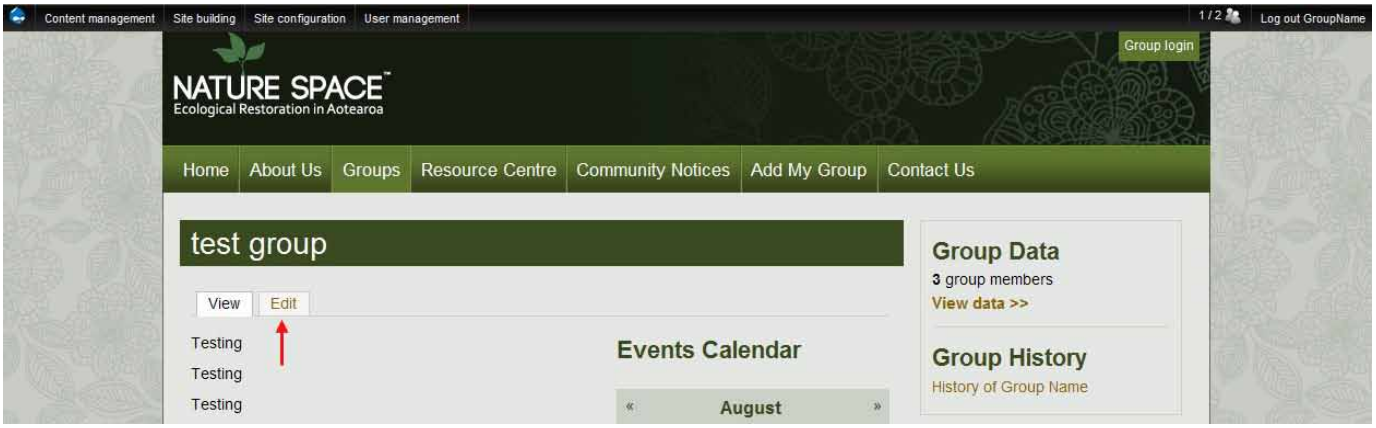
When you click on the edit tab you will be taken to the edit screen for this page. Once you are in the edit screen you will be able to edit your group pages. From here you can change or fill in content as well as add images into the page's fields. It is compulsory to fill in fields marked with a red asterisk. After you have finished making your changes click on the **Save** button on the right hand side (there is also a save button at the bottom of the page). Once the page is saved you will be taken back to the page so that you can view your changes.



3.1a How to edit the information on your group front page

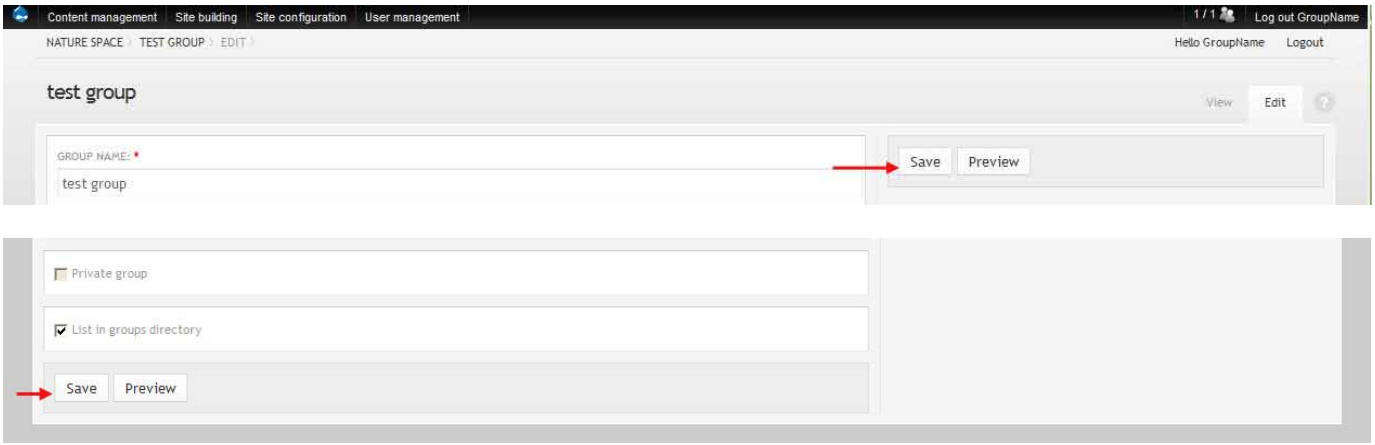
When you have logged in:

1. Go to your group front page.
2. Click the **Edit** tab.



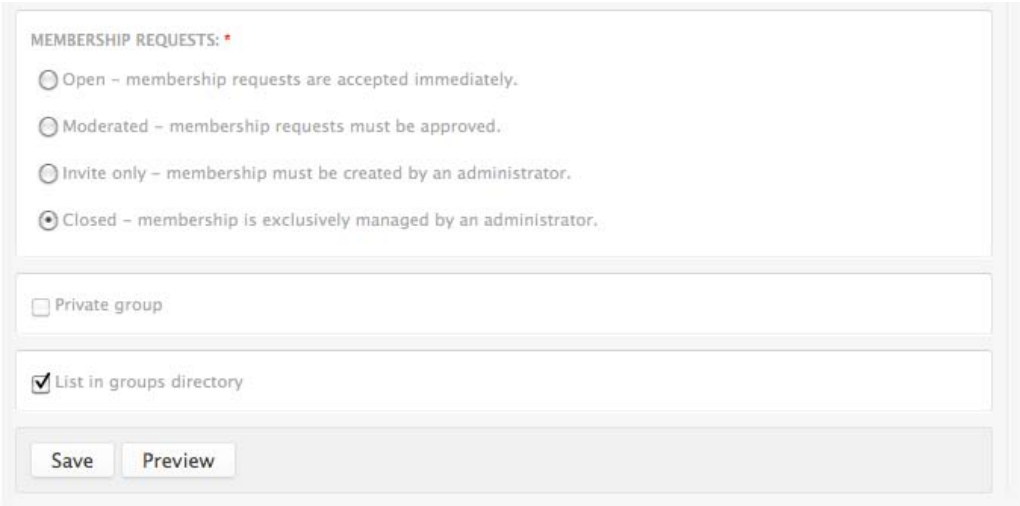
3. Delete/add new information in the desired field.

4. Click **Save**



3.2 Group Settings

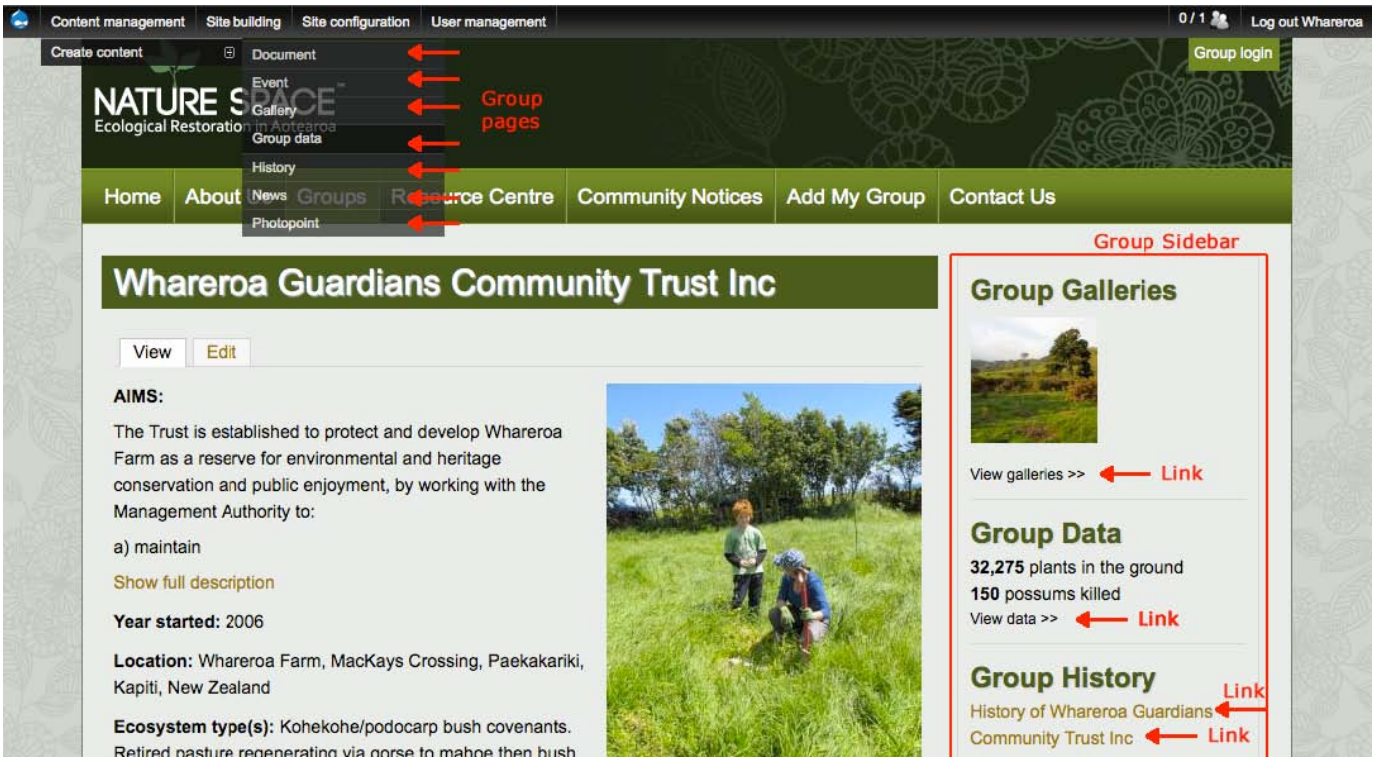
When your group is created the Nature Space team will enter your group content (based on the information you have given us) and configure a number of settings for your group. These settings should **not** be changed under any circumstances. Please view the correct settings below.


MEMBERSHIP REQUESTS: *
Open - membership requests are accepted immediately.
Moderated - membership requests must be approved.
Invite only - membership must be created by an administrator.
Closed - membership is exclusively managed by an administrator.
Private group
List in groups directory
Save
Preview

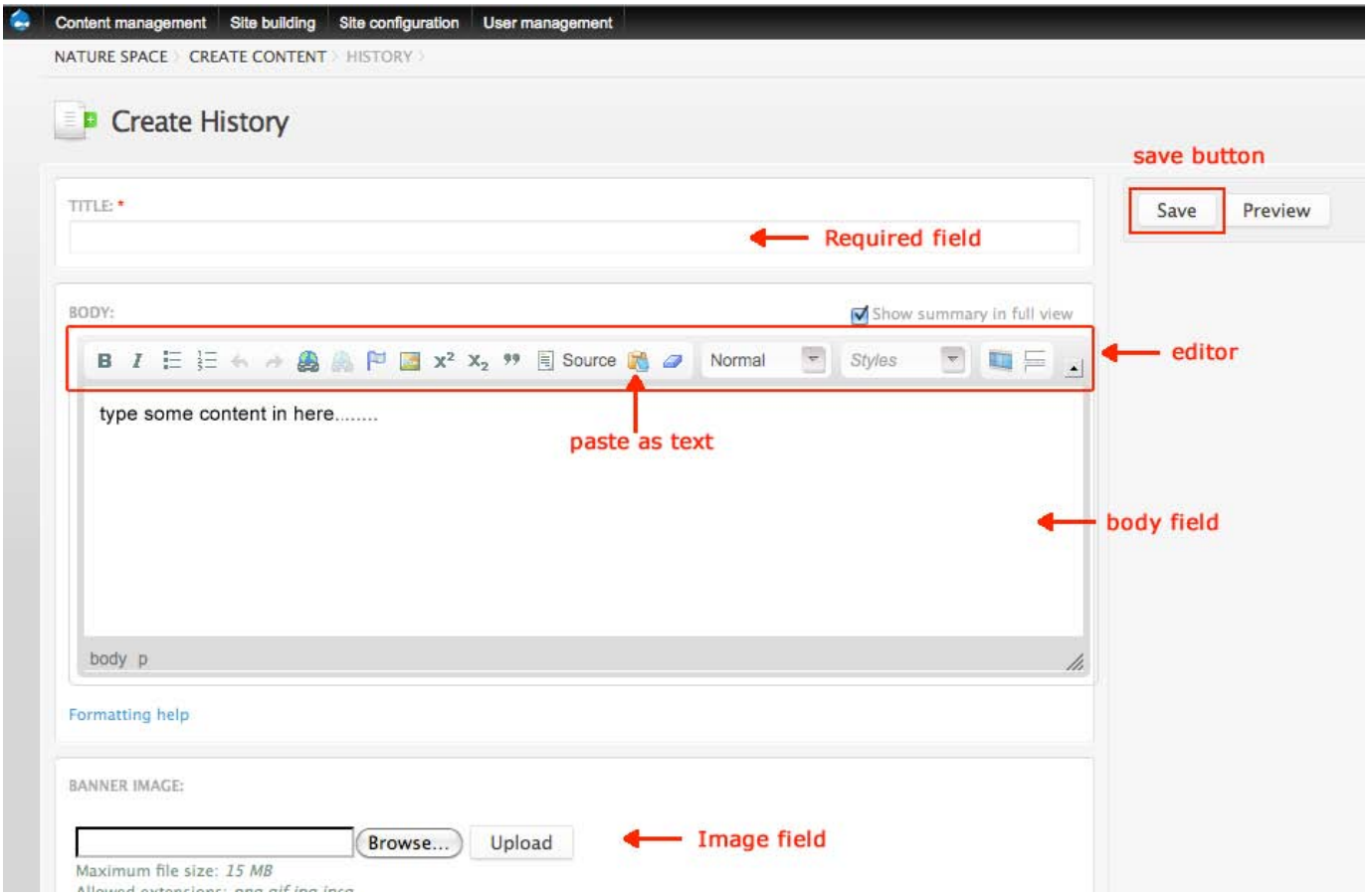
4. Creating group content

4.1 Creating pages / page types

Click on **Content management > Create content** on the admin tool bar. You will see a list of seven different group pages on the drop down menu. The group sidebar displays links to view the group pages (underneath relevant headings). To create a group page click on the page type that you want to create e.g. **History** on the drop down menu.

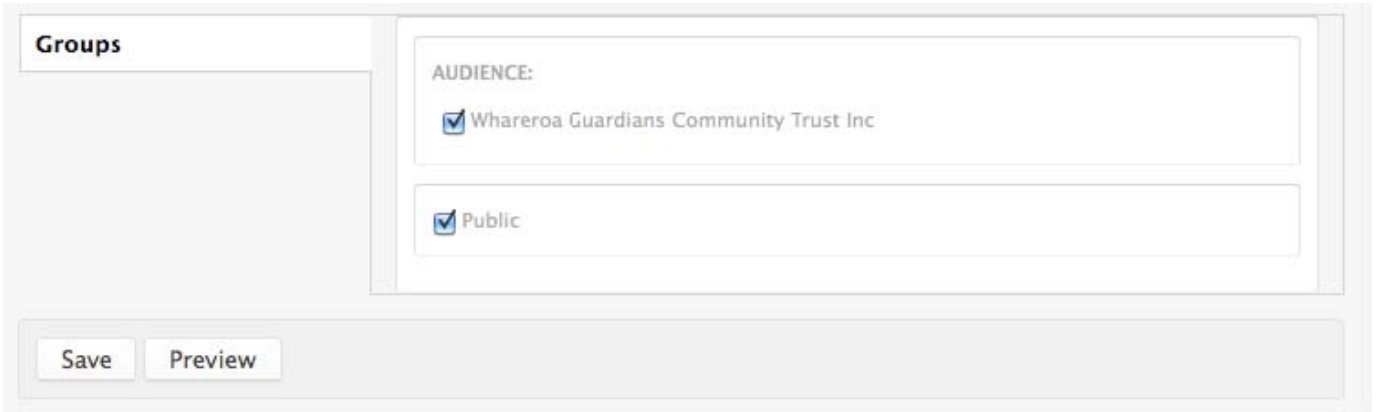


After you click a page type e.g. **History**. You will be taken to the page creation screen. This page will look quite similar to the edit group page screen discussed earlier in this document. You will need to add content to each of the fields. The fields with a red asterisk must be filled in. The other fields are optional. The editor works in a similar way to Microsoft Word. You can type text in the body field underneath the editor and then select text / apply formatting. If you want to copy and paste text from a Word document or web page then use the 'paste as text' icon. The 'paste as text' icon removes the formatting from the text you paste in. You may have to reformat the text to some extent, e.g. remove line breaks, create lists, make words bold. Nature Space uses a predefined set of fonts and styles for consistency. You do not have a lot of freedom in terms of font choice / formatting. After you have added all the content you want, press the **Save** button on the right hand side (or at the bottom of the page).



4.1a Group page audience / viewing permissions

At the bottom of all group pages is a section called **Groups**. There are two check boxes available. Please do not uncheck these two check boxes. These options make sure your pages are visible on the website and make sure your group page is linked to your group.

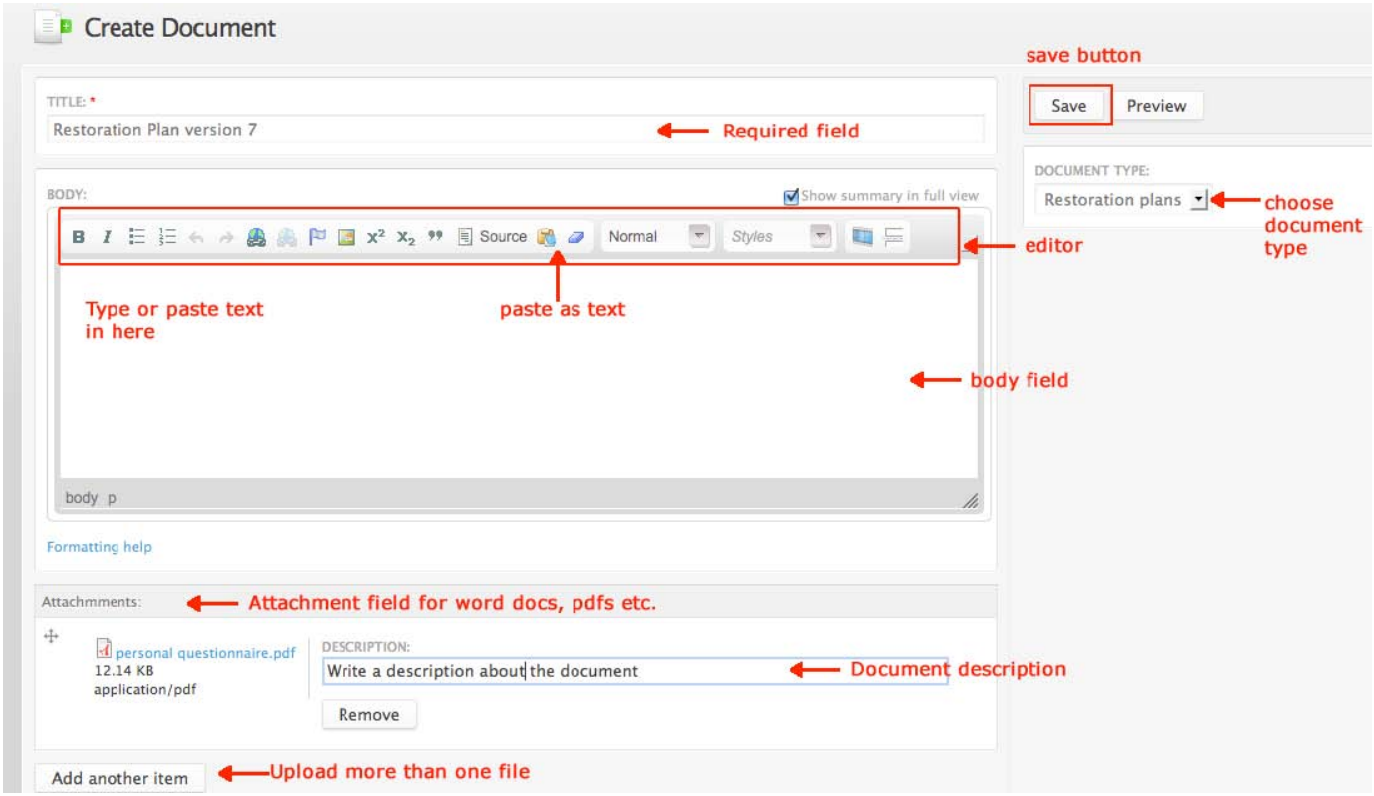


4.1b Editing group pages

Use the **Group** sidebar links to navigate to the group page that you want to edit. When you are viewing a group page the process for editing the page is the same as mentioned earlier in this document, i.e. click on the edit tab above the page title.

4.2 Document page

Click on **Content management > Create Content > Document** on the admin tool bar. Fill in the necessary fields including document type. You can attach one or more files (word files or pdfs) to the Document page with the attachment field. You also have the option to change the display name for the attachment. Make sure you press save when you have finished editing the page.



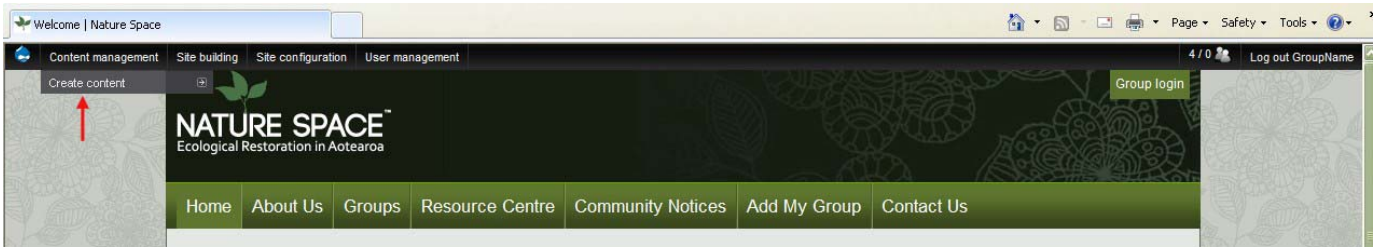
4.2a How to make a new document page

Note: there is a maximum file size of 50 MB and only files with the extensions .png .gif .jpg .jpe .doc .docx .xls .xlsx .ppt .pptx .odf .ods .odp .pdf .rtf .txt can be uploaded.

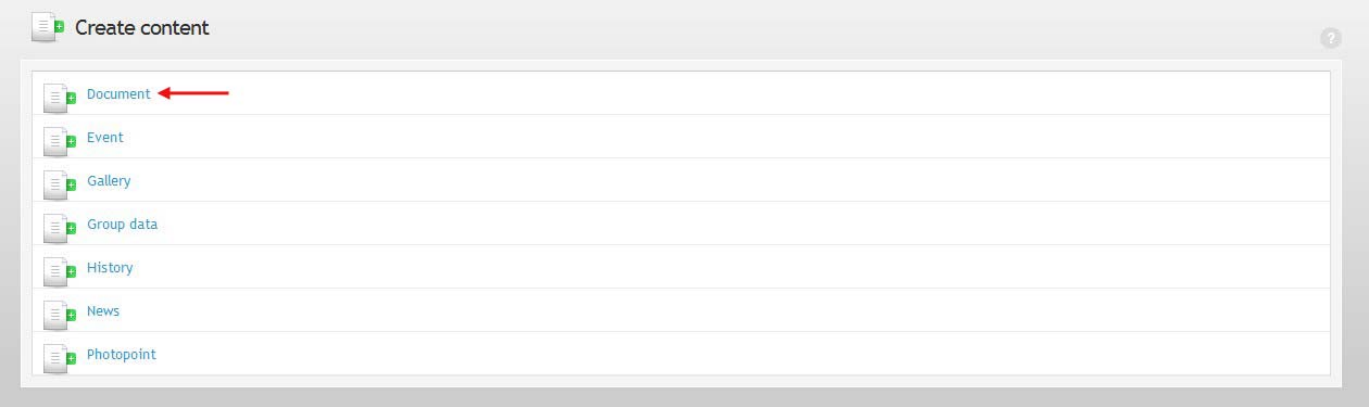
When you have logged in:

1. Go to **Content management** on the admin tool bar.

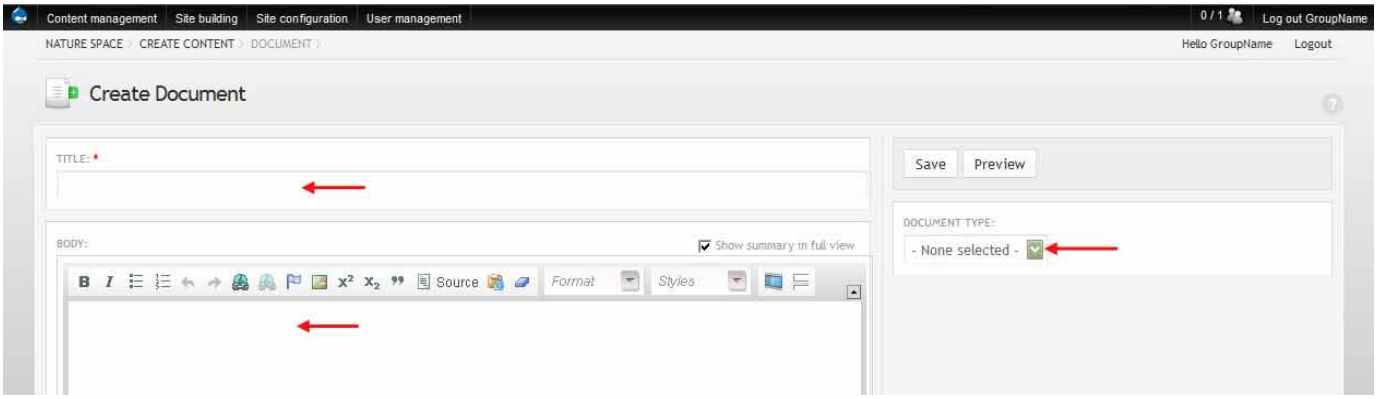
2. Go down to **Create content** and click on this.



3. Then click on **Document**.



4. This will bring you the **Create document** page.
5. Enter a title e.g. newsletters, in the **Title** field.
6. If you want, select a **Document type.**
7. Then fill out 'BODY:' if there is any information you want to add about the documents



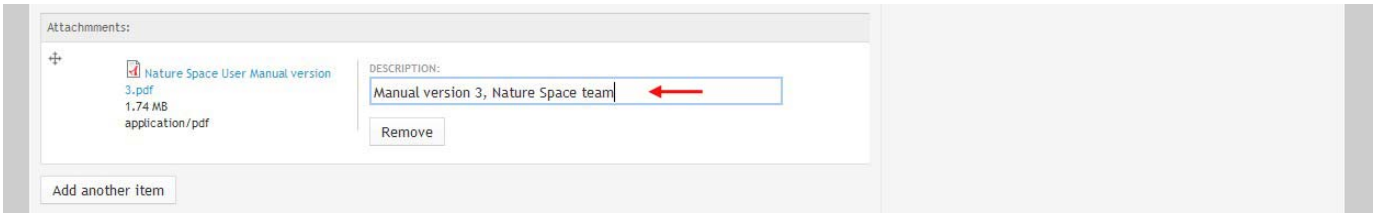
8. To add documents go down to the **Attachment** box.
    a. Click the browse button.

Attachments:
Browse...
Upload
Maximum file size: 50 MB
Allowed extensions: png gif jpg jpeg doc docx xls xlsx ppt pptx odf ods odp pdf rtf txt
Add another item

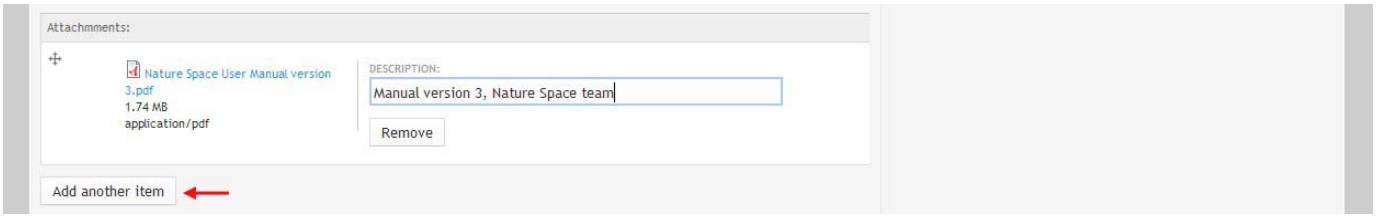
    b. This will open your computer files go to where you document are located on your computer.
    c. Select a document you want.
    d. Then click the **Open** button.
    e. Now click the **Upload** button.

Attachments:
D:\tibailey\Nature space
Browse...
Upload
Maximum file size: 50 MB
Allowed extensions: png gif jpg jpeg doc docx xls xlsx ppt pptx odf ods odp pdf rtf txt
Add another item

    f. Wait for the small document icon to appear.
    g. Now you can type a caption in the **Description** field. This will appear instead of the file name. It is a good idea also to say who owns the document.



h. To add another document click the **Add another item** and repeat steps a-g in the new box that appears.



9. When finished, click **Save** at the top or bottom of the page.

10. Now a new document page has been created for your group.

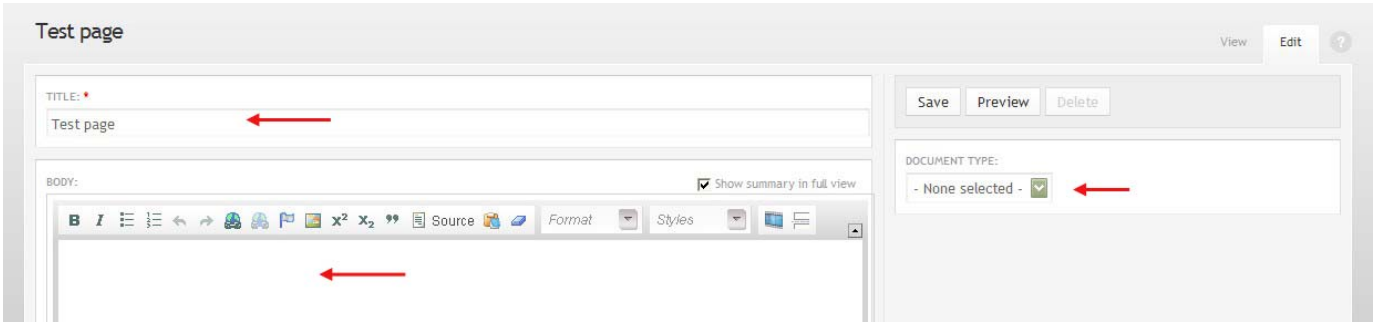
4.2b How to edit document pages

Note: there is a maximum file size of 50 MB and only file with the extensions .png .gif .jpg .jpe .doc .docx .xls .xlsx .ppt .pptx .odf .ods .odp .pdf .rtf .txt can be uploaded.

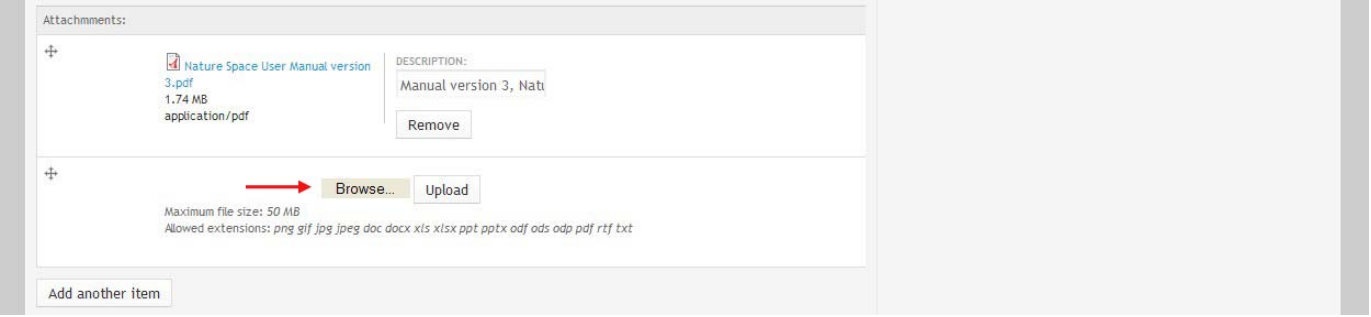
When you have logged in:

1. Go to the document page you want to edit.
2. Click the **Edit** tab.

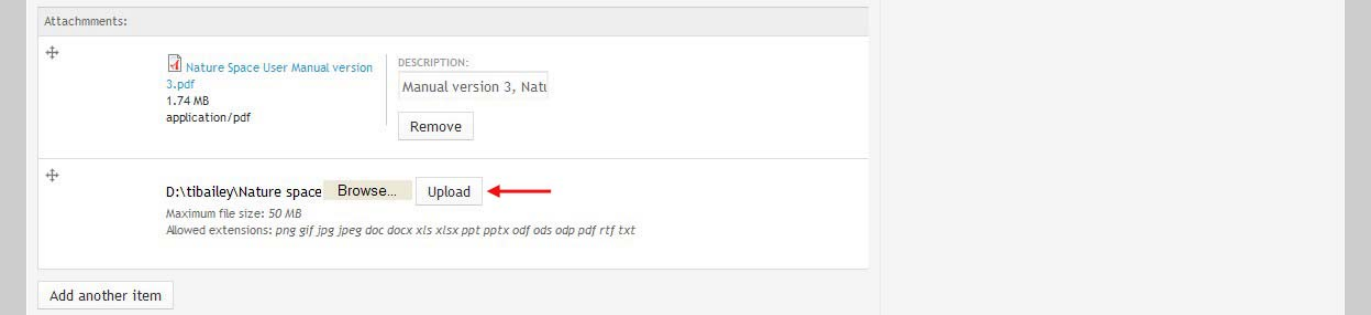
3. Then add to or edit the desired fields or remove attachment.



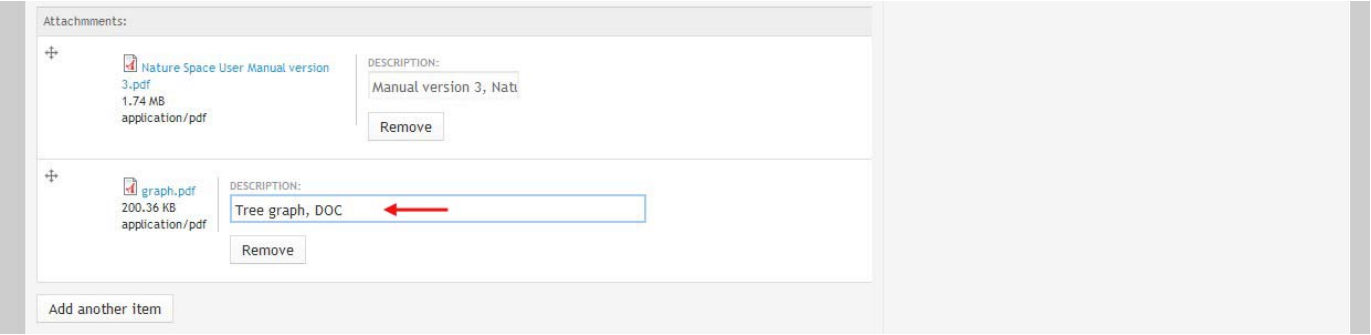
4. You can upload new a document.
    a. First go to the empty attachment field.
    b. Click the **Browse** button.



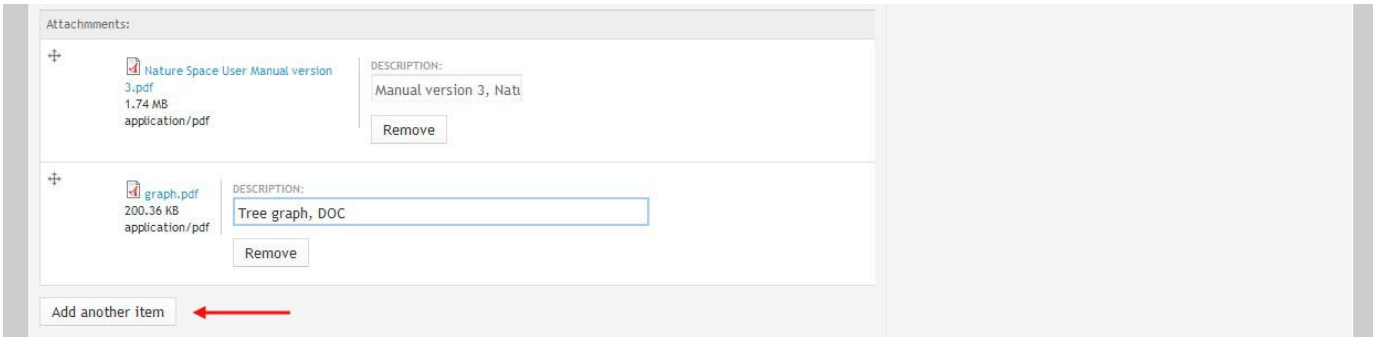
    c. This will open your computer files. Go to where you document are located on your computer.
    d. Select a document you want.
    e. Then click the **Open** button.
    f. Now click the **Upload** button.



    g. Wait for the small document icon to appear.
    h. Now you can type a caption in the **Description** field. This with appear instead of the file name. It is a good idea also to say who owns the document.



    i. To add another image click **Add another item** and repeat steps a-g in the new box that appears.

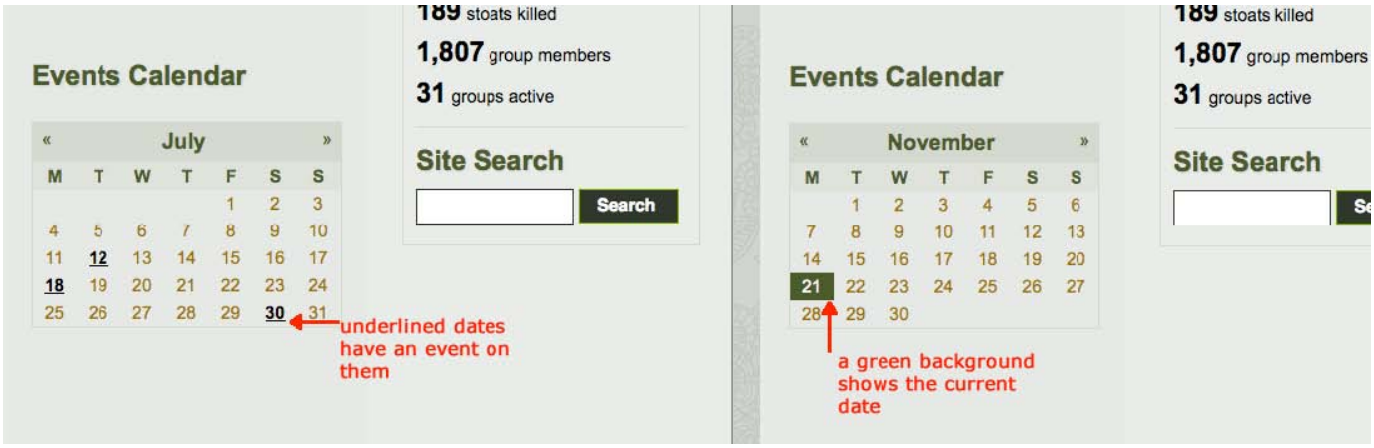


5. When you are finished click **Save** at the top or bottom of the page.

6. The change will now be saved.

4.3 Events

When you create an event it will appear underlined on the group calendar and main home page calendar. You can add details of all your events and activities including working bees, public events etc. You can include text and photographs if you wish. Event details can be added retrospectively, so for example, you may wish to add photographs and data from an event or volunteer day to keep a record of your activities.

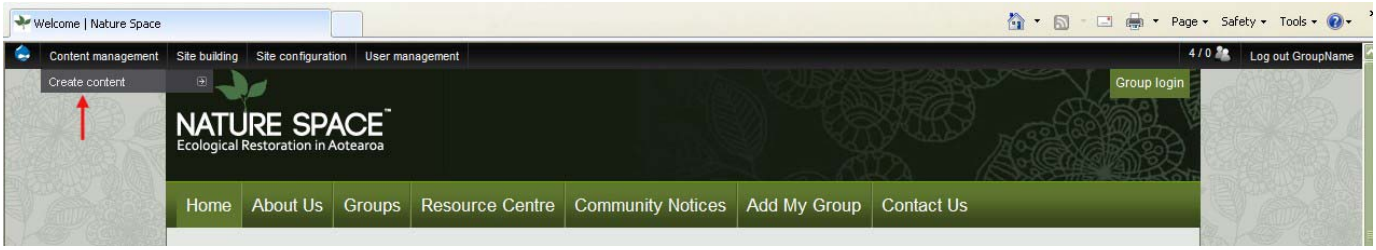

189 stoats killed
1,807 group members
31 groups active
Events Calendar
« July »
M T W T F S S
1 2 3
4 5 6 7 8 9 10
11 12 13 14 15 16 17
18 19 20 21 22 23 24
25 26 27 28 29 30 31
Site Search
Search
underlined dates have an event on them
189 stoats killed
1,807 group members
31 groups active
Events Calendar
« November »
M T W T F S S
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30
Site Search
a green background shows the current date

4.3a How to add a group event

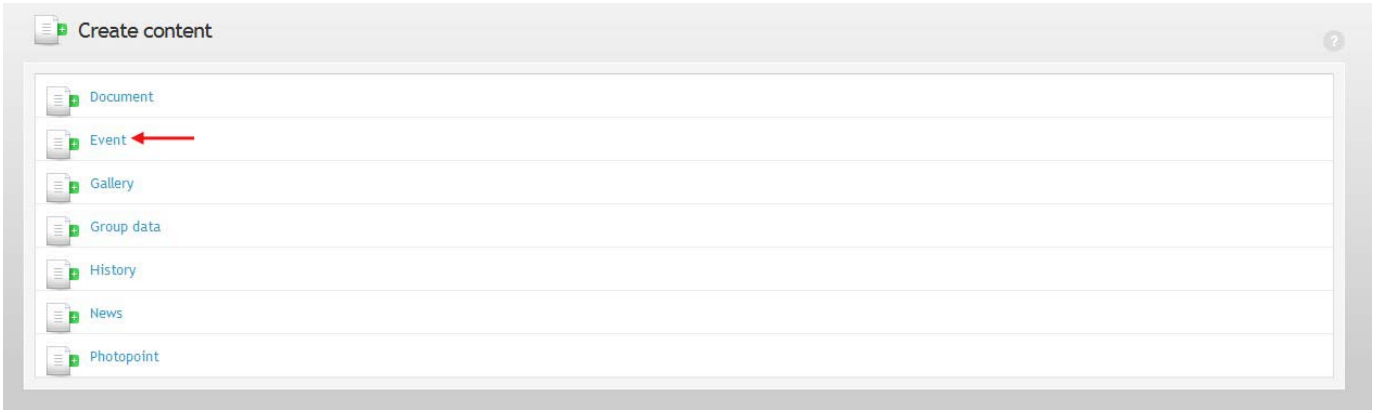
When you have logged in:

1. Go to **Content management** on the admin tool bar.

2. Click on **Create content**.



3. Then click on **Event**.



4. This will bring you the **Create event** page.
5. Enter a title e.g. planting photos, into the **Title** field.
6. Fill out details in the fields (note: not all the fields need to be filled to create an event)
7. When you are finished click **Save** at the top or bottom of the page.

8. Now you have created a new event in your group's calendar.

4.3b How to edit event pages

When you have logged in:

1. Go to the event page you want to edit.

2. Click the **Edit** tab.
3. Then add to or edit the desired fields
4. When you are finished click the **Save** button at the top or bottom of the page.

4.4 Photopoints / Galleries

The photopoints section on your group page is a convenient way to record and display monitoring data photographically. Remember that it is important to label each photo you enter accurately. Refer to the Monitoring page in the Nature Space Resource Centre for more detailed information about photopoints. For galleries and photos it is good to use the image field to load images. This is because the first image in the 'image' area is used as a link to get into the gallery. Also the webpage will automatically resize the images to fit inside the web page and add thumbnails for easy access for looking though the pictures when the images are in the 'image' area. Please see Working with photos, section,5.

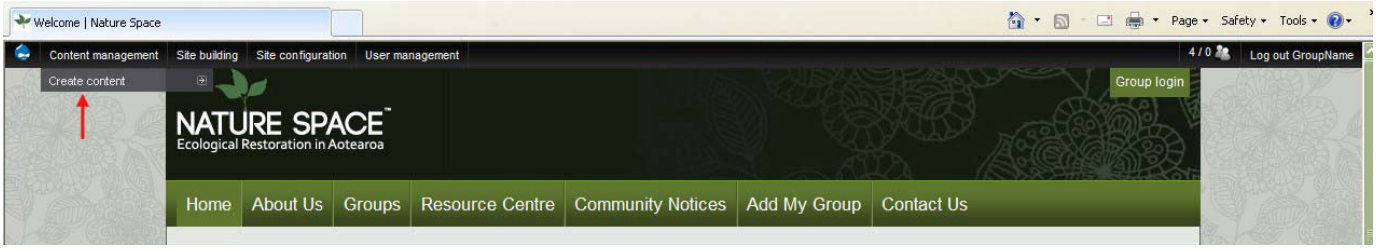
4.4a How to make a gallery/photopoint

Note: there is a maximum file size *50 MB* and only image with the extensions .png .gif .jpg .jpegcan be uploaded.

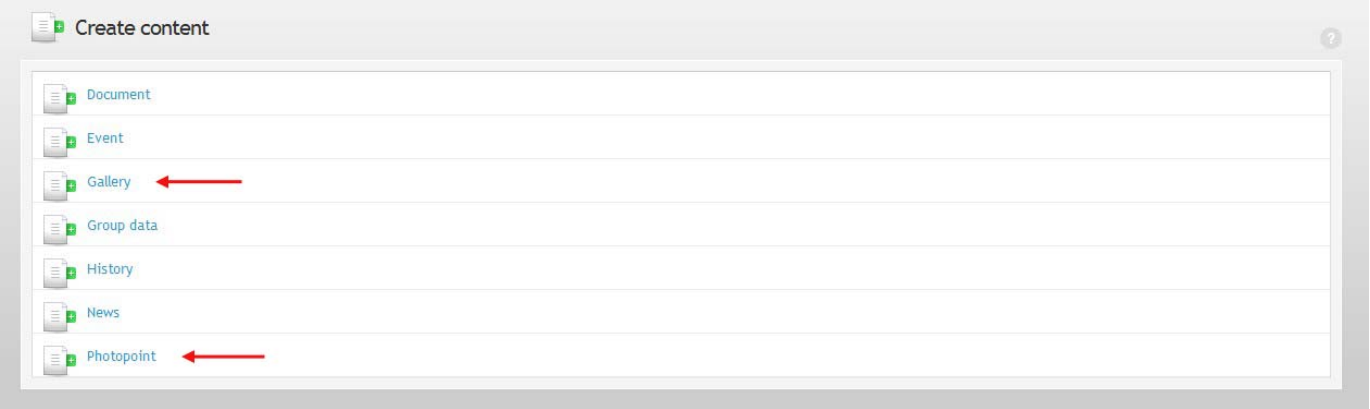
When you have logged in:

1. Go to **Content management** on the admin tool bar

2. Click on **Create content**.

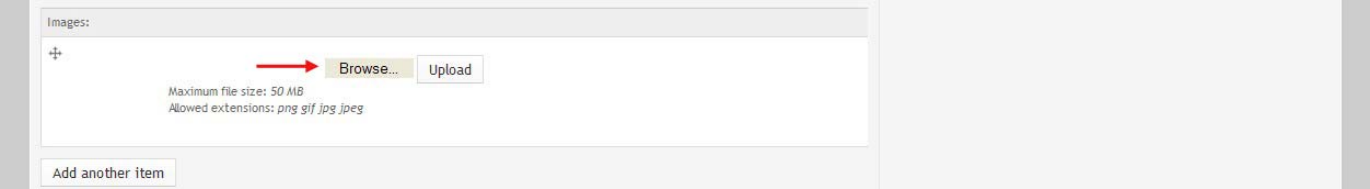


3. Then click on **Gallery**/**Photopoint**.



4. Enter a title e.g. planting photos, in the **Title** field.

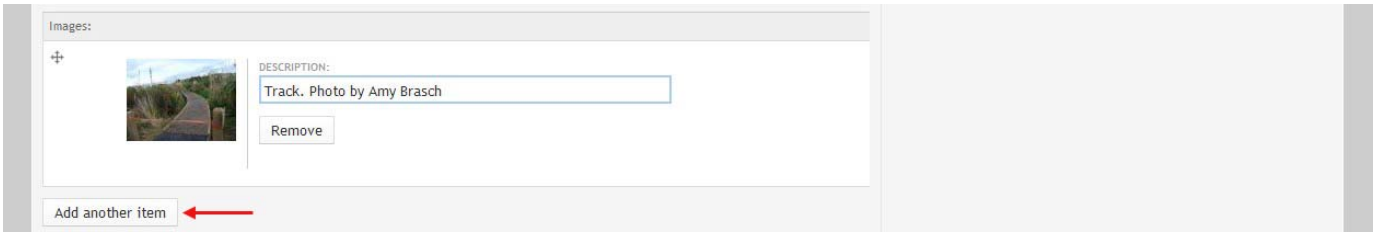
5. To add photos go down to the **Images** box.
    a. Click the **Browse** button.



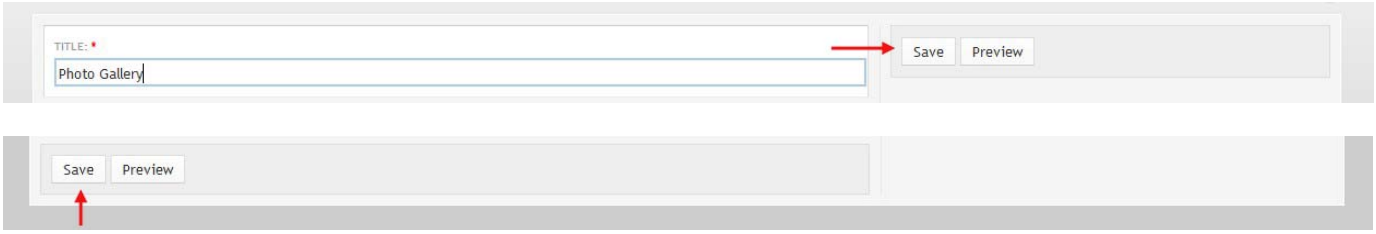
    b. This will open your computer files. Go to where you images are located on your computer.
    c. Select an image you want.
    d. Then click the **Open** button.
    e. Now click the **Upload** button.

    f. Wait for the small image icon to appear.
    g. Now you can type a caption in the **Description** field. This with appear under the image and when hover over the image. It is a good idea also to put who took the photo or who owns the image.

h. To add another image click **Add another item** and repeat steps a-g in the new box that appears.



6. When finished click **Save** at the top or bottom of the page.

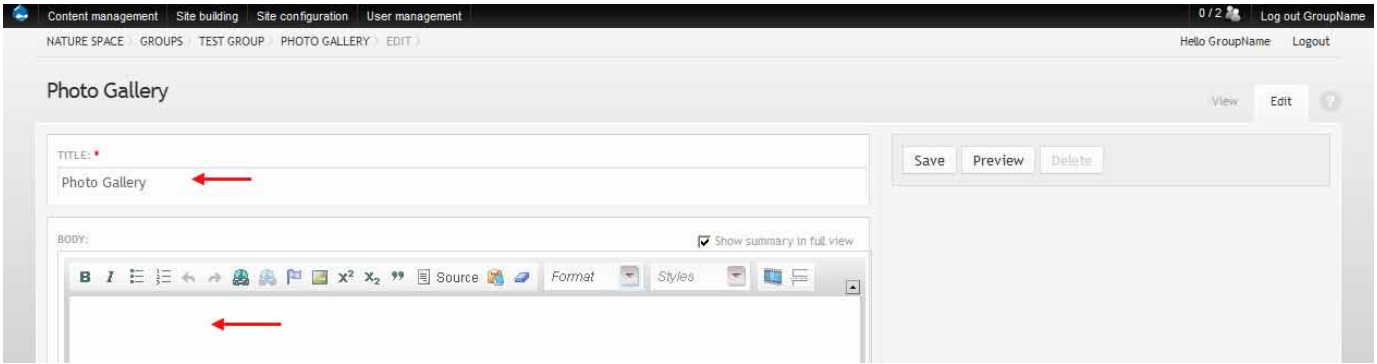


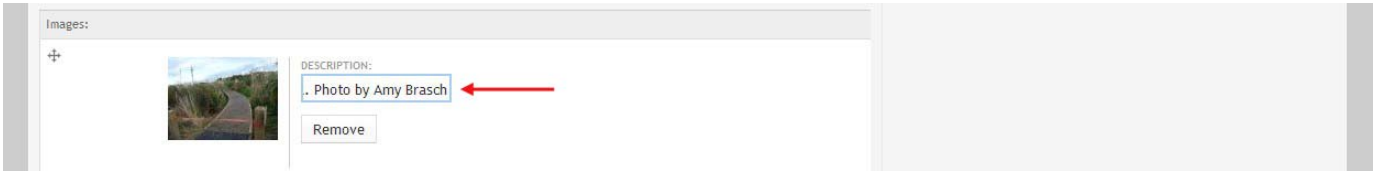
7. Now a new gallery/photopoint page has been created for your group.

4.4b How to edit gallery/photopoint pages
Note: there is a maximum file size *50 MB* and only image with the extensions .png .gif .jpg .jpegcan be uploaded.

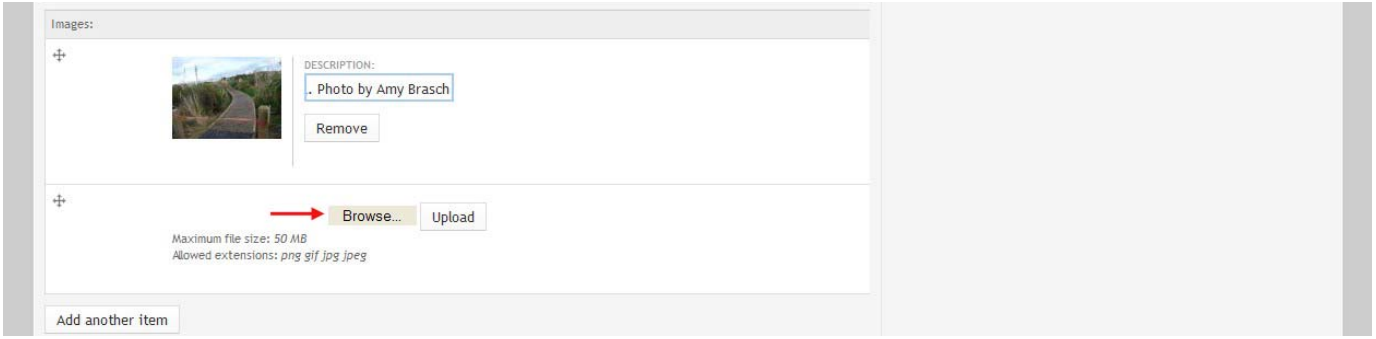
When you have logged in:
1. Go to the gallery/photopoint you want to edit.
2. Click the **Edit** tab.

3. You can edit the **Title**, **Body** and photos **Description** by selecting the desired field

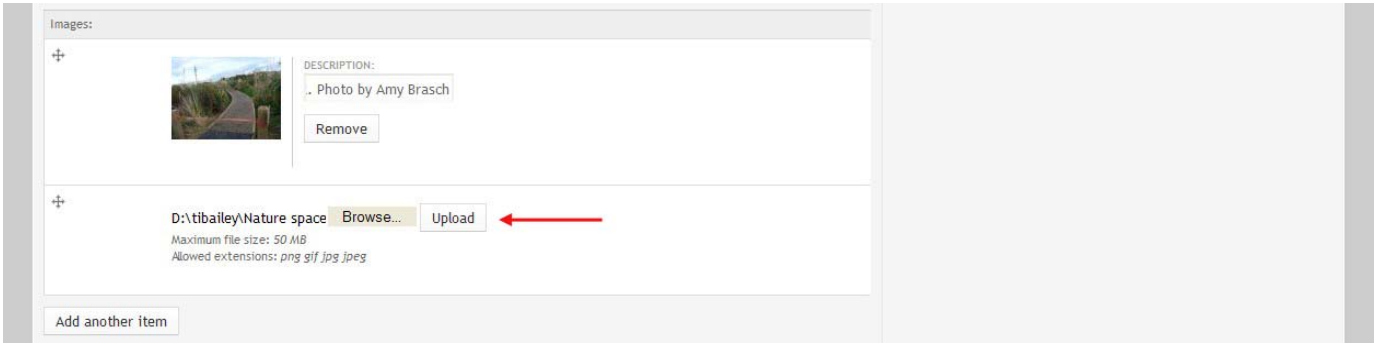




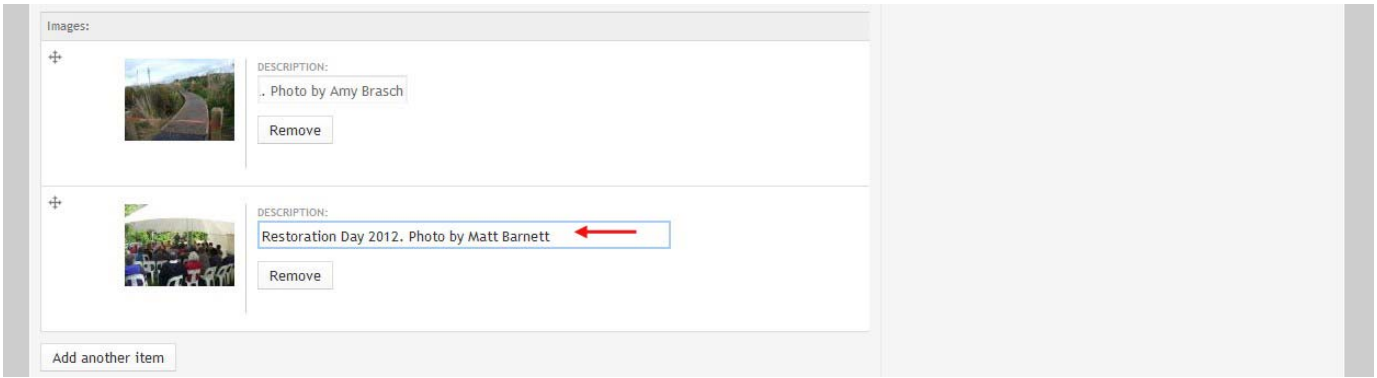
4. you can upload new images
    a. First got to the empty image field
    b. Click on **Browse**.



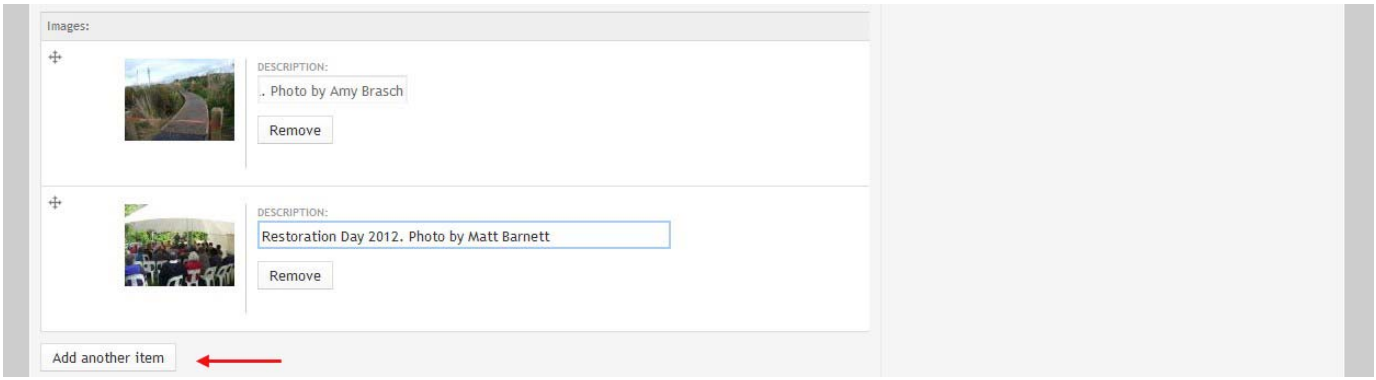
    c. This will open your computer files. Go to where you images are located on your computer.
    d. Select an image you want.
    e. Then click the **Open** button.
    f. Now click the **Upload** button.



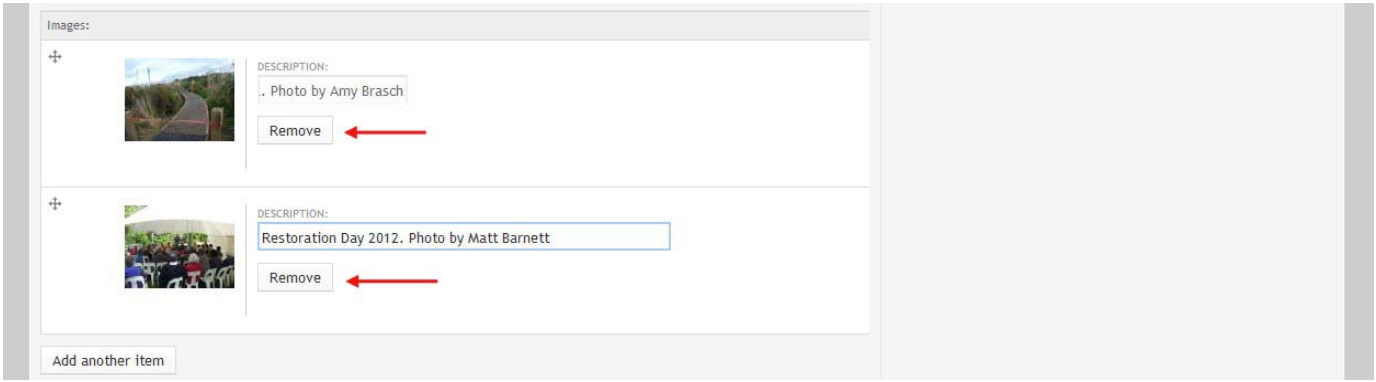
    g. Wait for the small image icon to appear.
    h. Now you can type a caption in the **Desciption** field. This with appear under the image and when hover over the image. It is a good idea also to put who took the photo or who owns the image.



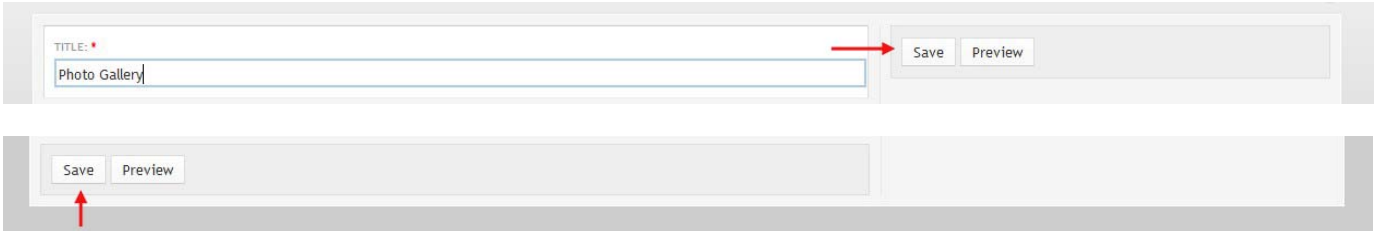
i. To add another image click the **Add another item** and repeat steps a-h in the new box that appears.



5. You delete images by selecting the image you want to delete and clicking the **Remove** button.

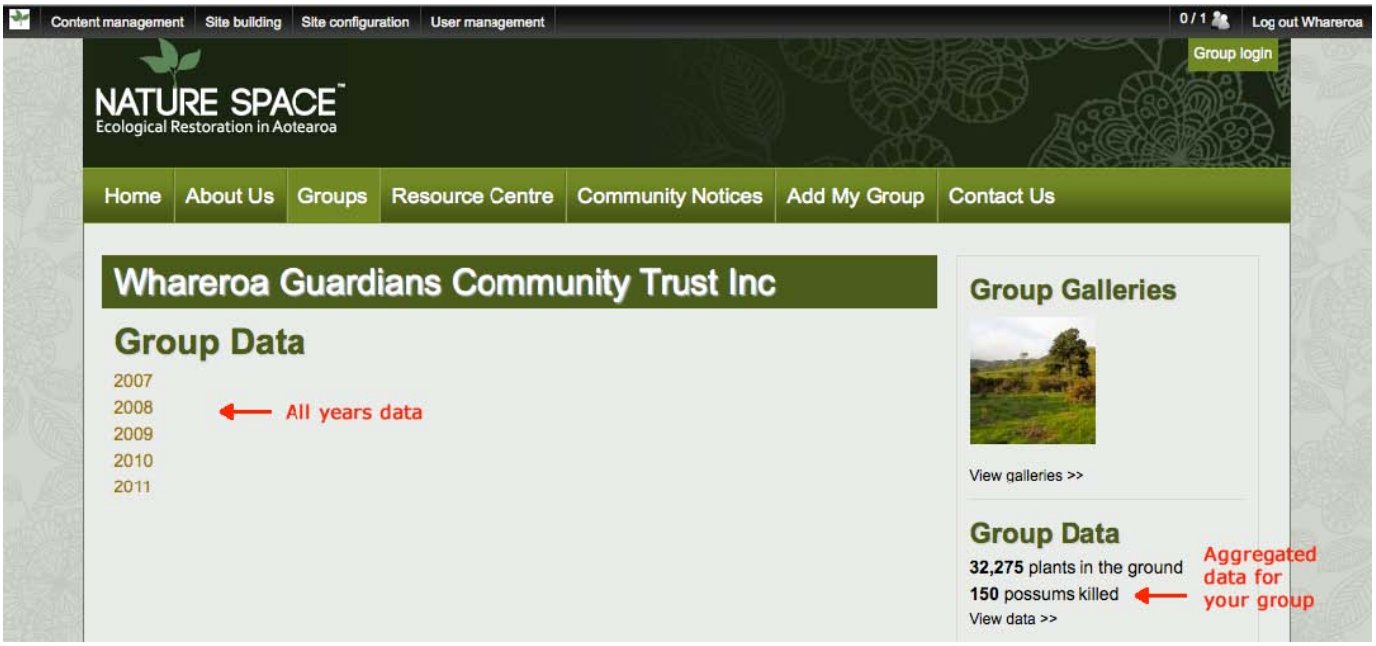


6. When you are finished click **Save** at the top or bottom of the page.



4.5 Group data pages

When you create a group data page you should enter the year as the name of the page. This page should contain all the data for that year. If you click **View data** in the group sidebar you will see a list of all of the group data pages that have been created. In the group sidebar the figures shown for Group Data e.g. 150 possums killed, aggregate all the data across all the years. On the Nature Space home page all the group data is aggregated for NZ wide totals. Data details can be added retrospectively.



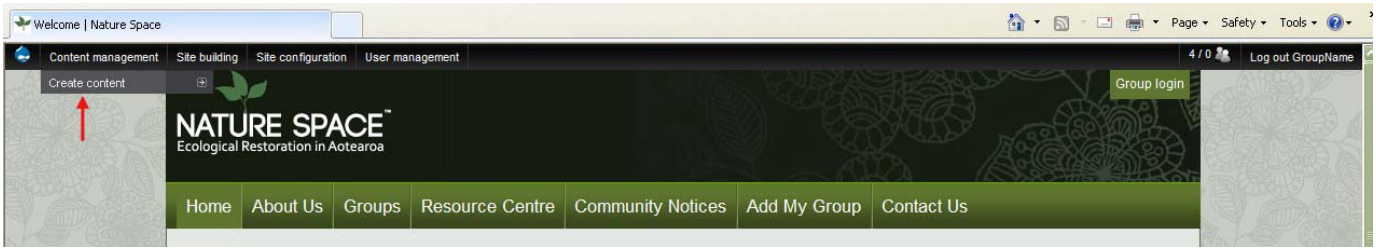
All plants must be entered as scientific/Latin names. Type the first few letters of the name, then select from the dropdown menu. When entering birds, type the first few letters of either the English or Maori name, then select from the dropdown list. If searching for a specific species, type the family name, then select from the species options, for example: typing 'shag' will generate: 'shag, black'; 'shag, king' etc. The Group Data pages give a predefined list of bird species. If you think a bird or plant species is missing then please email info@naturespace.org.nz

4.5a How to make a new group data page

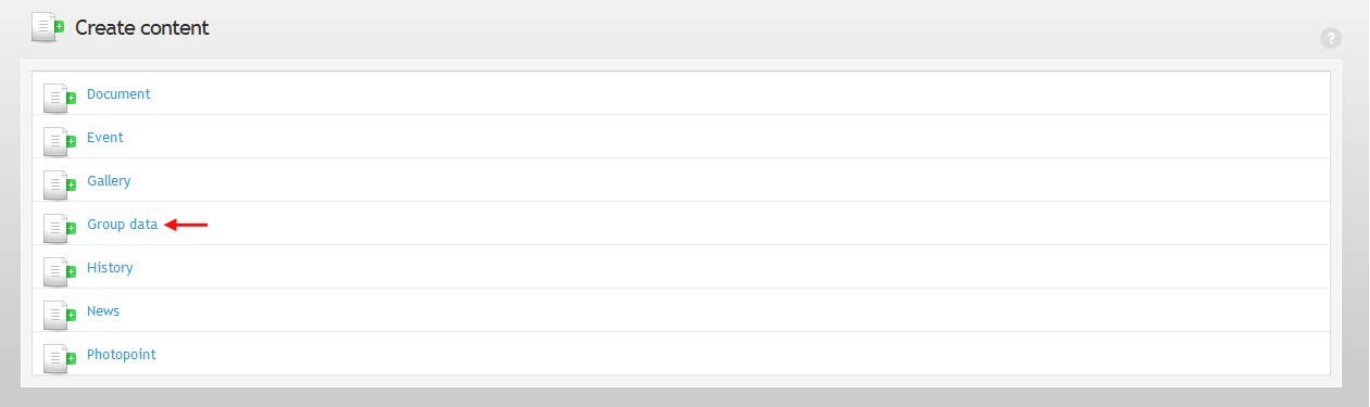
When you have logged in:

1. Go to **Content management** on the admin tool bar.

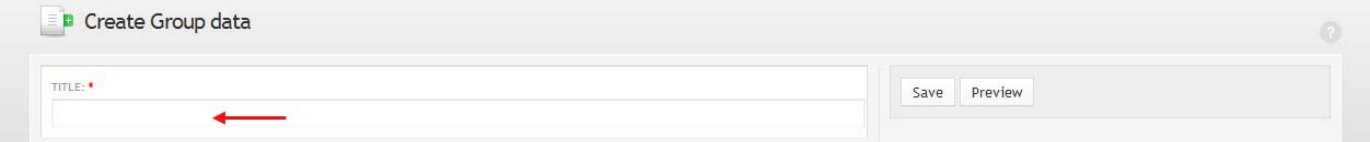
2. Click on **Create content** click on this.



3. Then click on **Group data**.



4. Entry a title e.g. 2011, in to the **Title** field.

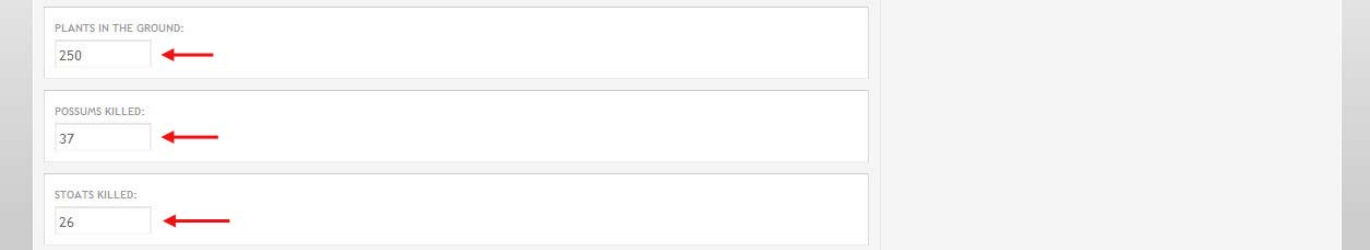


5. Then enter your data in applicable fields (note: not all fields need to be filled so just enter what you want).
    a. To add data to **Threatened species planted names** and **Native bird species seen** type the name of the plant (listed as scientific names, look plants up with common names at www.nzpcn.org.nz find to find scientific names for your plants if unsure) or native bird (listed with common names) in the first empty field under the desired title. As you type the website creates a list of possible names. When you see the one you want click on it. This will add the name.

    b. If you want to add another name to the list click **Add another item** under the desired title and repeat step 5.a.

Native bird species seen:
kākā
tūī
Type the first few letters of a bird then select from the dropdown list.
Add another item

    c. All other data can just be typed in the fields.



6. Click **Save** at the top or bottom of the page.

7. Now a new group data page has been created with your data in it.

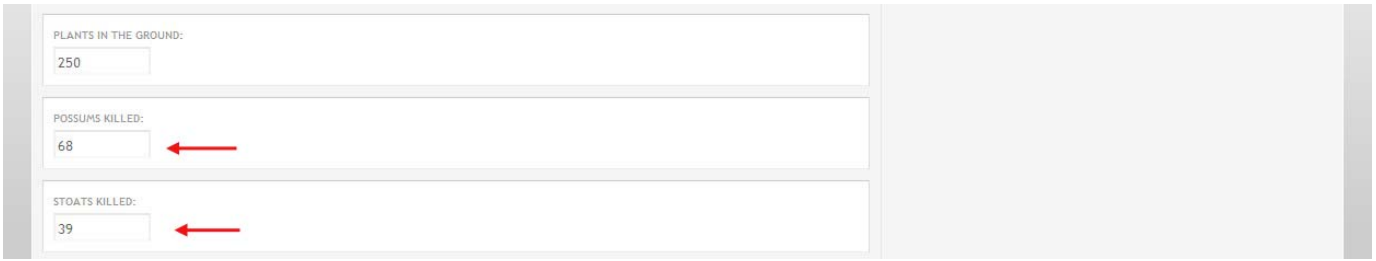
4.5b How to edit/add new data to group data pages

When you have logged in:

1. Go to your group's data page.
2. Click the **Edit** tab.

3. Then go to the field/s you want change.

4. For data with numbers go to step 5.
   For data with names go to step 7.
5. Delete the old values if there are any you want to change.
6. Enter new values then go to step 14.



7. For entering data in to **Threatened species planted names** and **Native bird species seen** go to step 9.
   For entering data in to **Other threatened species planted** and **Other bird species seen** go to step 13.

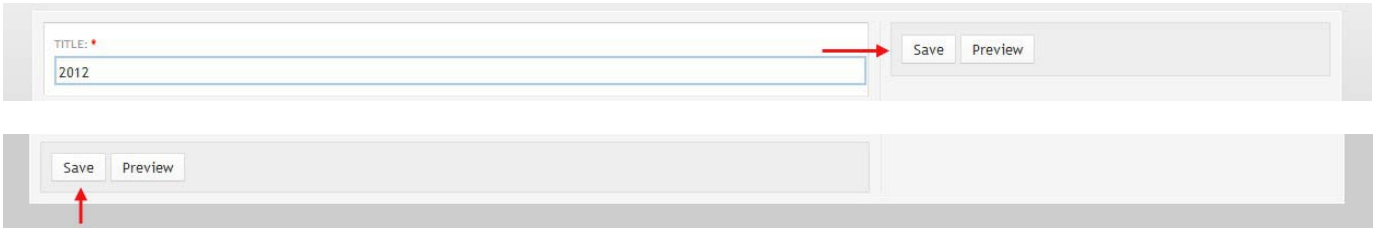
8. Type the name of the plant (listed as scientific names, look plants up with common names at www.nzpcn.org.nz find to find scientific names for your plants if unsure)or native bird (listed with common names) in to the first empty field under the desired title. As you type the website creates a list of possible names. When you see the one you want click on it, this will add the name.

9. If you want to add another name to the list click **Add another item** button under the desired title and repeat step 8 or go to step 11.

Native bird species seen:
kākā
tūī
welcome swallow
Type the first few letters of a bird then select from the dropdown list.
Add another item

10. Type the new name/s in the field under the desired title/s.

11. If you want to add another piece of data go to step 4 or if finished go to step 12.
12. Click **Save** at the top or bottom of the page.



4.6 Group news page

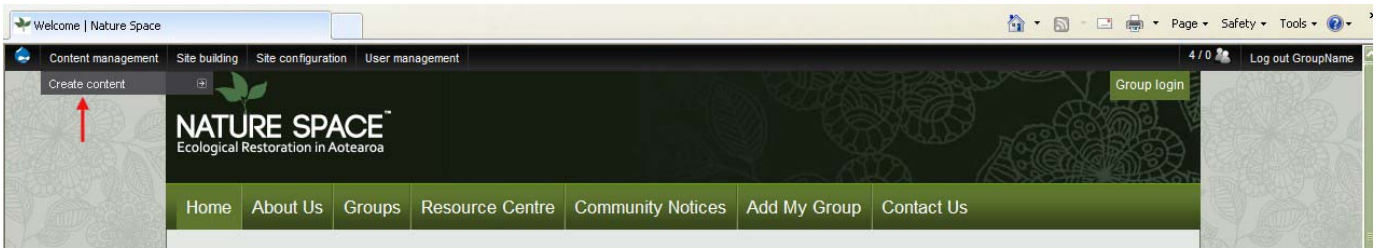
If you want to share news about your restoration project or group you can use the group news page. With group news you can attach documents, so if you produce a newsletter for example you can attach it to your news page.

4.6a How to make a new news page

When you have logged in:

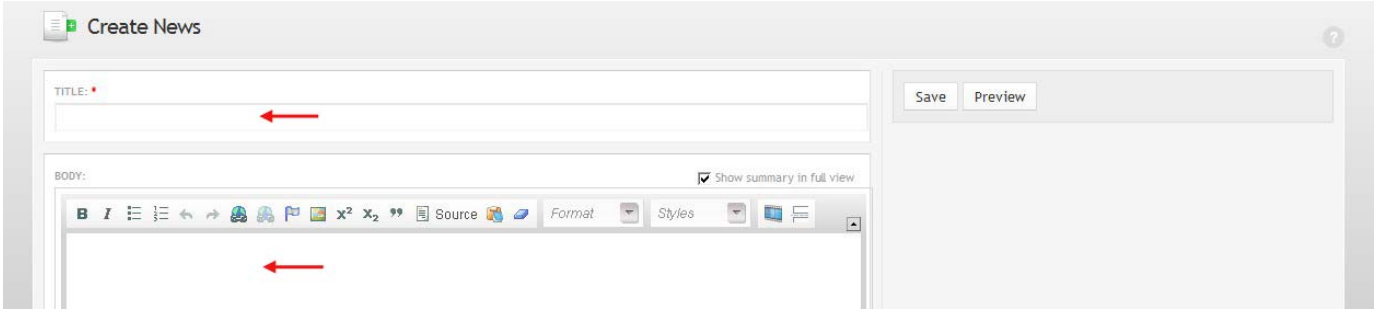
1. Go to **Content management** on the admin tool bar.

2. Go down to and click on **Create content**.



3. Click **News**.

4. This will bring you the **Create News** page.
5. Enter a title e.g. plants going well, in to the **Title** field.
6. Then fill out **Body** field with the story.



7. When finished click the **Save** button at the top or bottom of the page.

8. Now a new News page has been created.

4.6b How to edit news pages

1. Log in.
2. Go to the news page you want to edit.
3. Click the **Edit** tab.

test group
Exciting news
View
Edit
News News News News News News News News News News News News News News News News
Group Galleries

4. Then add to or edit the desired fields
5. When you are finished click **Save** at the top or bottom of the page.

4.7 Deleting pages

Sometimes you might want to delete a page, if it is outdated for example.

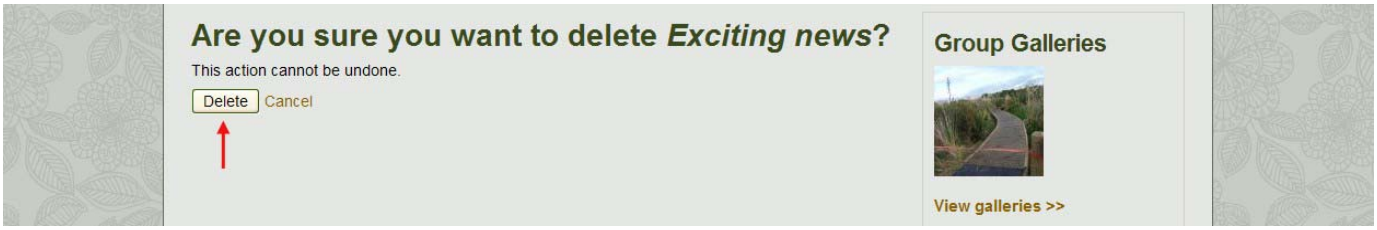
4.7a How to delete a page

1. Log in.
2. Go to the page you want to delete.
3. Click the **Edit** tab.

test group
Exciting news
View
Edit
News News News News News News News News News News News News News News News News
Group Galleries

4. Then click the **Delete** button

5. Then click the new **Delete** button



6. Now the page has been deleted

Note: Page deletes can not be undone so be very sure before deleting a page.

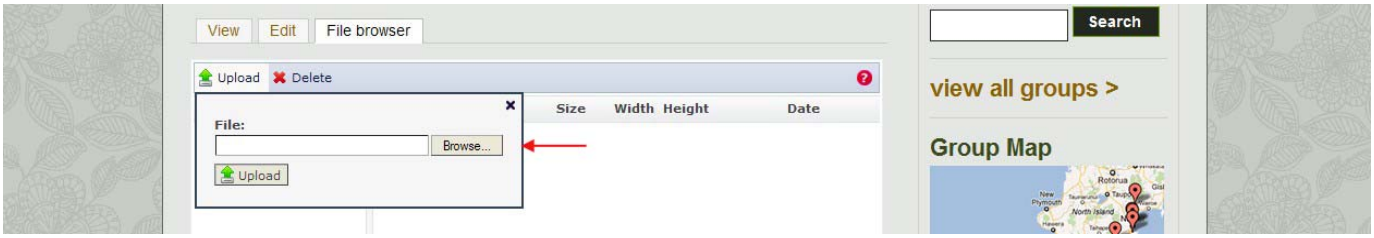
4.8 File browser
In the File browser you can store photos and files which can be added to your group pages.

4.8a Uploading to your file browser
Click on **Group login** when already logged in

Click the **File browser** tab

Click on **Upload** which will open an upload box

Type in the file location or browse for the file on your computer by clicking the **Browse** button



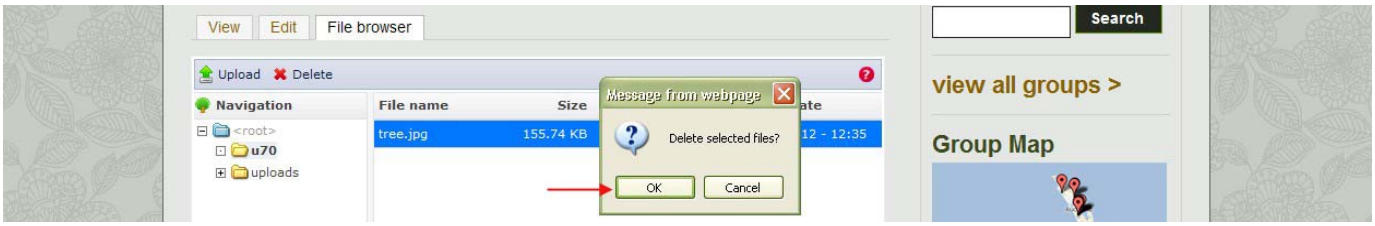
Click the **Upload** button under the field

When your file is uploaded click **x** to close the upload box

Note:
Only files with file extensions png, gif, jpg, jpeg, doc, docx, xls, xlsx, ppt, pptx, odf, ods, odp, pdf, rtf and txt can be uploaded.
Files have to be under 4 MB.
Maximum image resolution is 800ppi x 600 ppi, but we recommend they are no bigger than 650ppi x 600ppi so they do not interfere with the navigation bar on the right had side.
Only one file can be uploaded at a time.

4.8b Deleting files in your file browser
Files can be deleted by:
Selecting file
Clicking **Delete**

Clicking **Ok**



4.8c Opening files from File browser
To open files:
Double click on the file you want to open

Depending on the file type, the file will open a new window box with **Open**, **Save** and **Cancel** buttons.

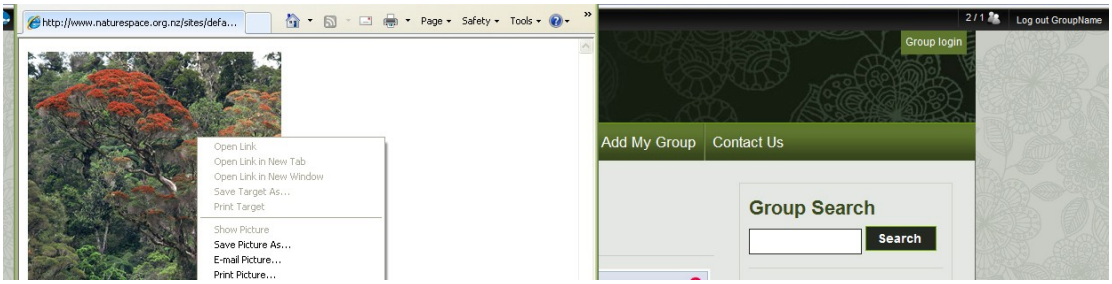
File Download
Do you want to open or save this file?
Name: Restoration.doc
Type: Microsoft Word Document, 24.0KB
From: www.naturespace.org.nz
Open
Save
Cancel
Always ask before opening this type of file
While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. What's the risk?

The **Open** button will open the file in a new window
The **Save** button will save the file to your computer.
Note:
If you make changes to files, these will not be saved to files in File browser and will have to be saved to your computer and reloaded into the File browser, either over writing old versions or as new versions.

4.8d Saving images from the file browser

To save images on to your computer:
Double click on an image in the File browser

Right click on the image in a new window
Click **Save as**.



Then save it to your preferred location on your computer.

Note:
If you make changes to files, these will not be saved to files in File browser and will have to be saved to your computer and reloaded into the File browser either over writing old versions or as new versions.

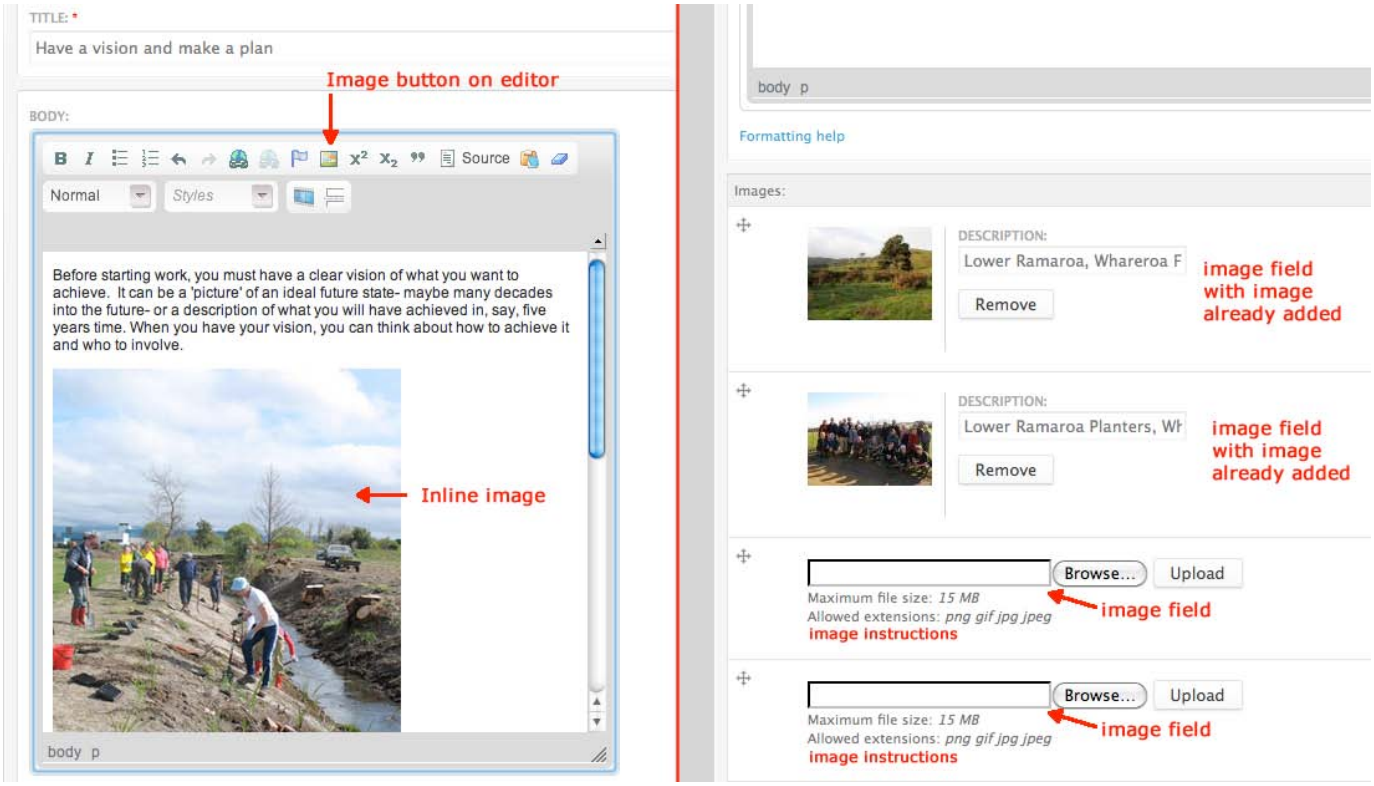
4.8e Inserting images or files in text

If your file is already uploaded to the File browser you can insert images and files by following the instructions for inline images in section 5.3

5. Working with photos / images

5.1 Resizing photos prior to upload / background information

There are two main ways of adding photos to your group page(s). The two methods are Image field images and Inline images. Below you can see an example of both. Inline images are arguably harder than image field images to add. Any field that displays the editor will give you the option of adding an inline image. Many of the group pages have image fields on them. Images **must** be resized before uploading to your group pages. Images that are going to be used as inline images should be Maximum image resolution is 800ppi x 600 ppi, but we recommend they are no bigger than 650 pixels wide so they do not interfere with navigation bar on the right had side. Some of the image fields will have the required image size displayed underneath the field. As a general rule of thumb resize your image field images to 750 pixels wide or less (unless otherwise specified).

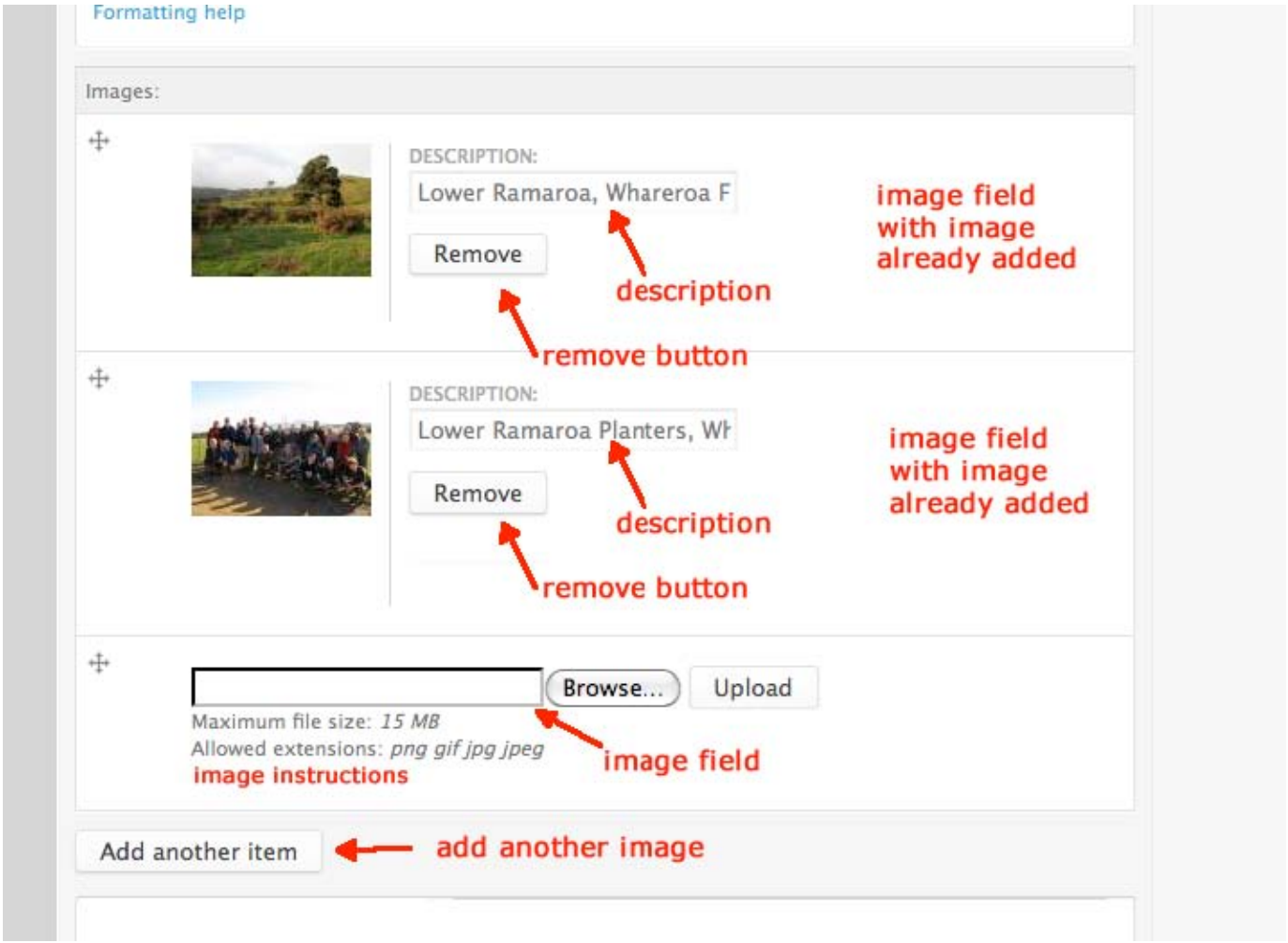

TITLE: *
Have a vision and make a plan
Image button on editor
BODY:
Source
Normal
Styles
Before starting work, you must have a clear vision of what you want to achieve. It can be a 'picture' of an ideal future state- maybe many decades into the future- or a description of what you will have achieved in, say, five years time. When you have your vision, you can think about how to achieve it and who to involve.
Inline image
body p
body p
Formatting help
Images:
DESCRIPTION:
Lower Ramaroa, Whareroa F
Remove
image field with image already added
DESCRIPTION:
Lower Ramaroa Planters, Wh
Remove
image field with image already added
Browse...
Upload
Maximum file size: 15 MB
Allowed extensions: png gif jpg jpeg
image instructions
image field
Browse...
Upload
Maximum file size: 15 MB
Allowed extensions: png gif jpg jpeg
image instructions
image field

5.1a Image resizing software

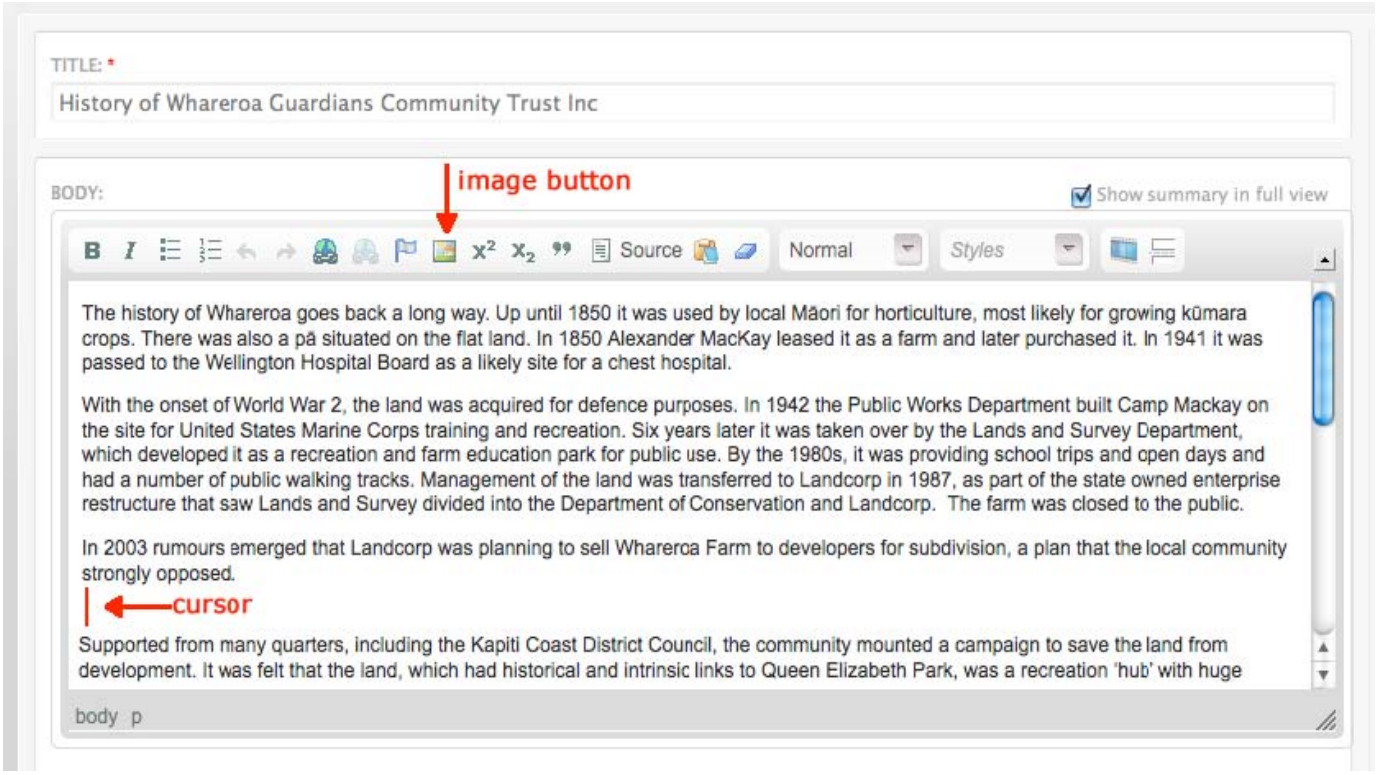
There are many ways to resize your pictures on your computer. Below are some examples:
-Photoshop: Photoshop has a save / export for web feature which allows you to resize / compress photos for your web pages
-Pixresizer: A free PC only piece of software designed for simple image resizing
-Picassa: Picassa is a free piece of software for managing your pictures. It is made by Google.
-www.resizeyourimage.com: This website allows you to resize images online without having to download a programme onto your computer. There are a number of websites that allow you to resize your pictures online. These sites are often paid for by advertising. Flashing banners / links are quite common on these sites.

5.2 Image field images

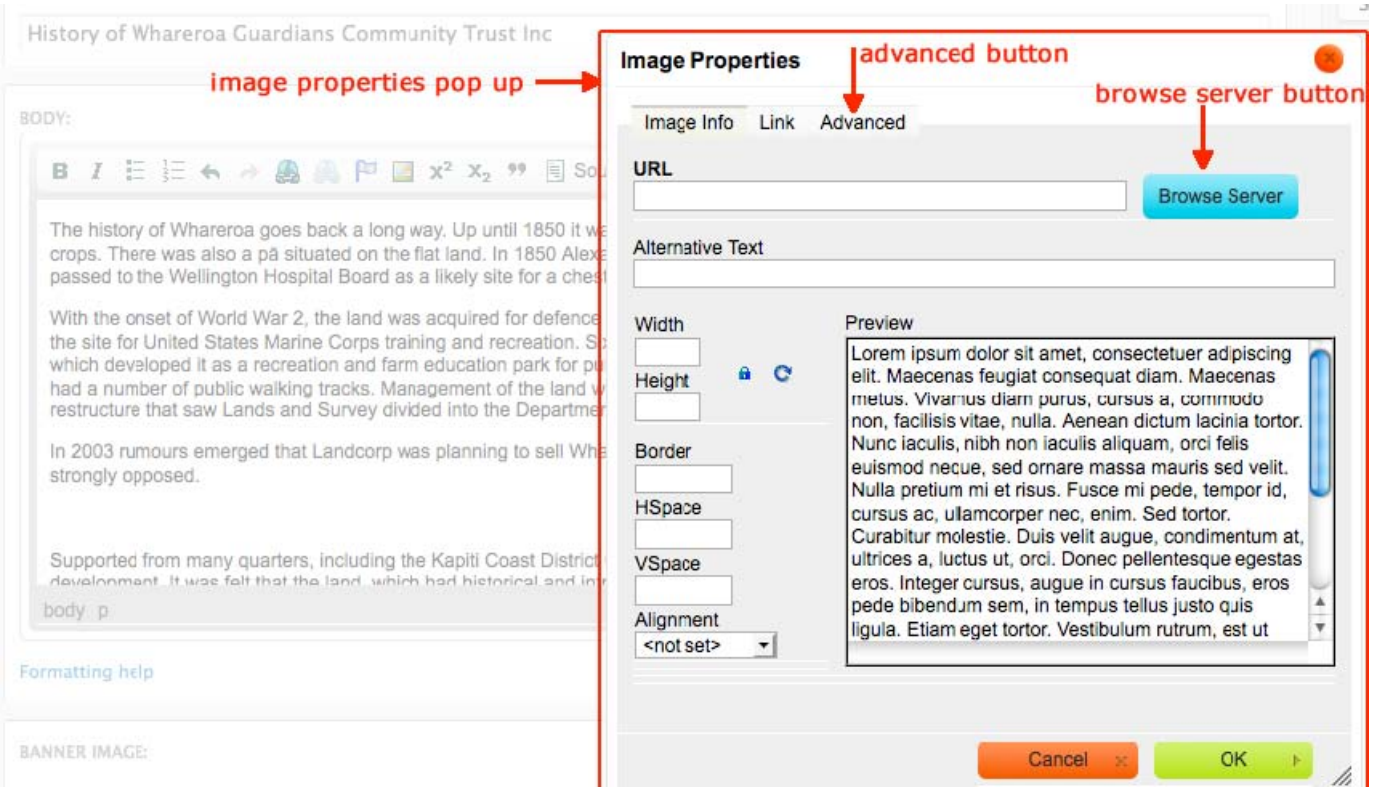
As mentioned earlier, many of the group pages have an image field. Below is a detailed example of an image field. Some image fields allow multiple images. The example field below is from a group gallery page. Two pictures have already been added to the page. To add another image click **Browse** > then find the picture you want to upload on your computer > then press upload. A thumbnail of the image will be displayed on the left hand side of the field. Then add a description for the image as well as the name of the photographer (this will be used as a caption or description for the image). If you want to add another image click **Add another item**. This method is good for gallery and photopoint pages.



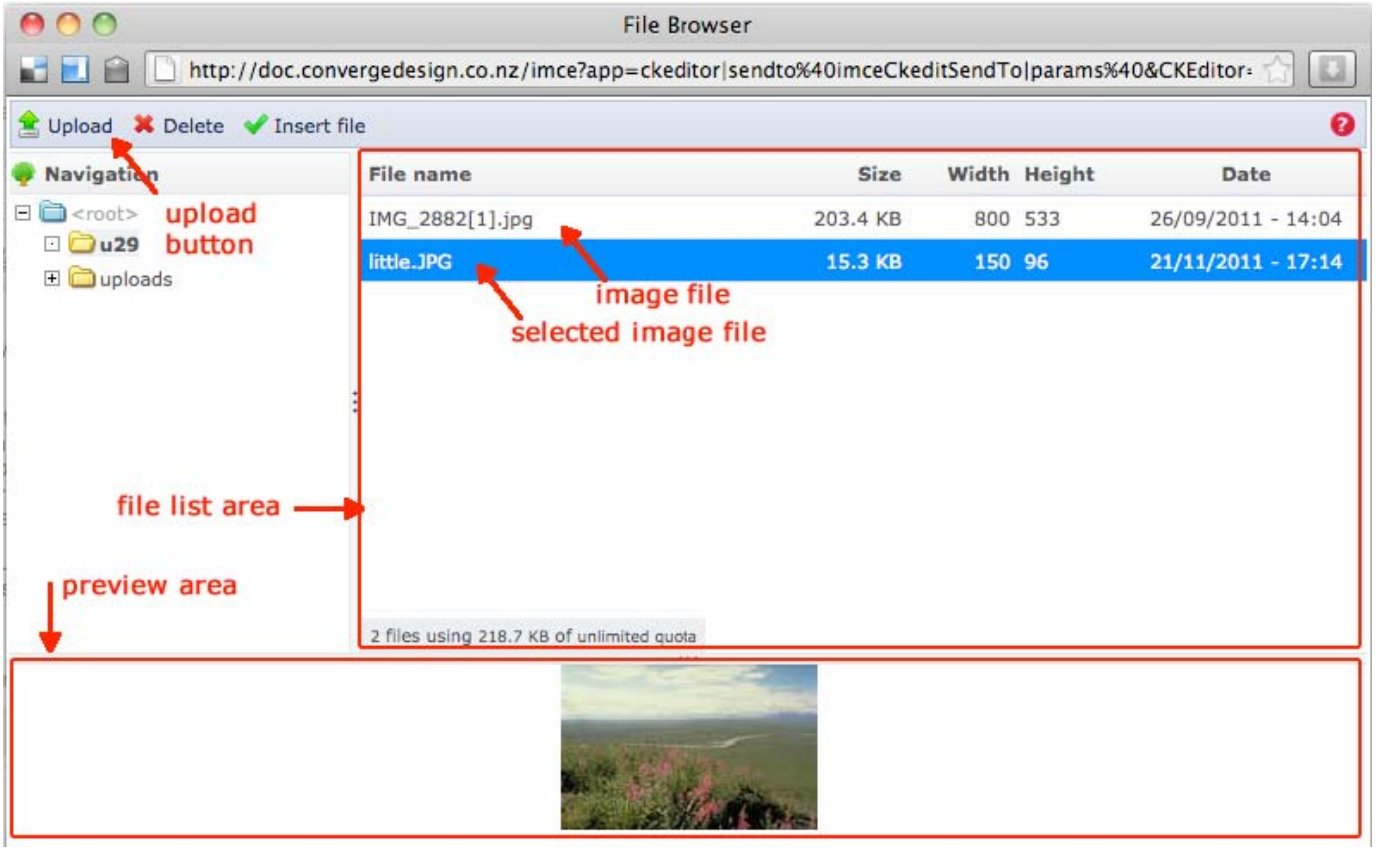
5.3 Inline images


TITLE: *
History of Whareroa Guardians Community Trust Inc
BODY:
image button
Show summary in full view
Source
Normal
Styles
The history of Whareroa goes back a long way. Up until 1850 it was used by local Māori for horticulture, most likely for growing kūmara crops. There was also a pā situated on the flat land. In 1850 Alexander MacKay leased it as a farm and later purchased it. In 1941 it was passed to the Wellington Hospital Board as a likely site for a chest hospital.
With the onset of World War 2, the land was acquired for defence purposes. In 1942 the Public Works Department built Camp Mackay on the site for United States Marine Corps training and recreation. Six years later it was taken over by the Lands and Survey Department, which developed it as a recreation and farm education park for public use. By the 1980s, it was providing school trips and open days and had a number of public walking tracks. Management of the land was transferred to Landcorp in 1987, as part of the state owned enterprise restructure that saw Lands and Survey divided into the Department of Conservation and Landcorp. The farm was closed to the public.
In 2003 rumours emerged that Landcorp was planning to sell Whareroa Farm to developers for subdivision, a plan that the local community strongly opposed.
cursor
Supported from many quarters, including the Kapiti Coast District Council, the community mounted a campaign to save the land from development. It was felt that the land, which had historical and intrinsic links to Queen Elizabeth Park, was a recreation 'hub' with huge
body p

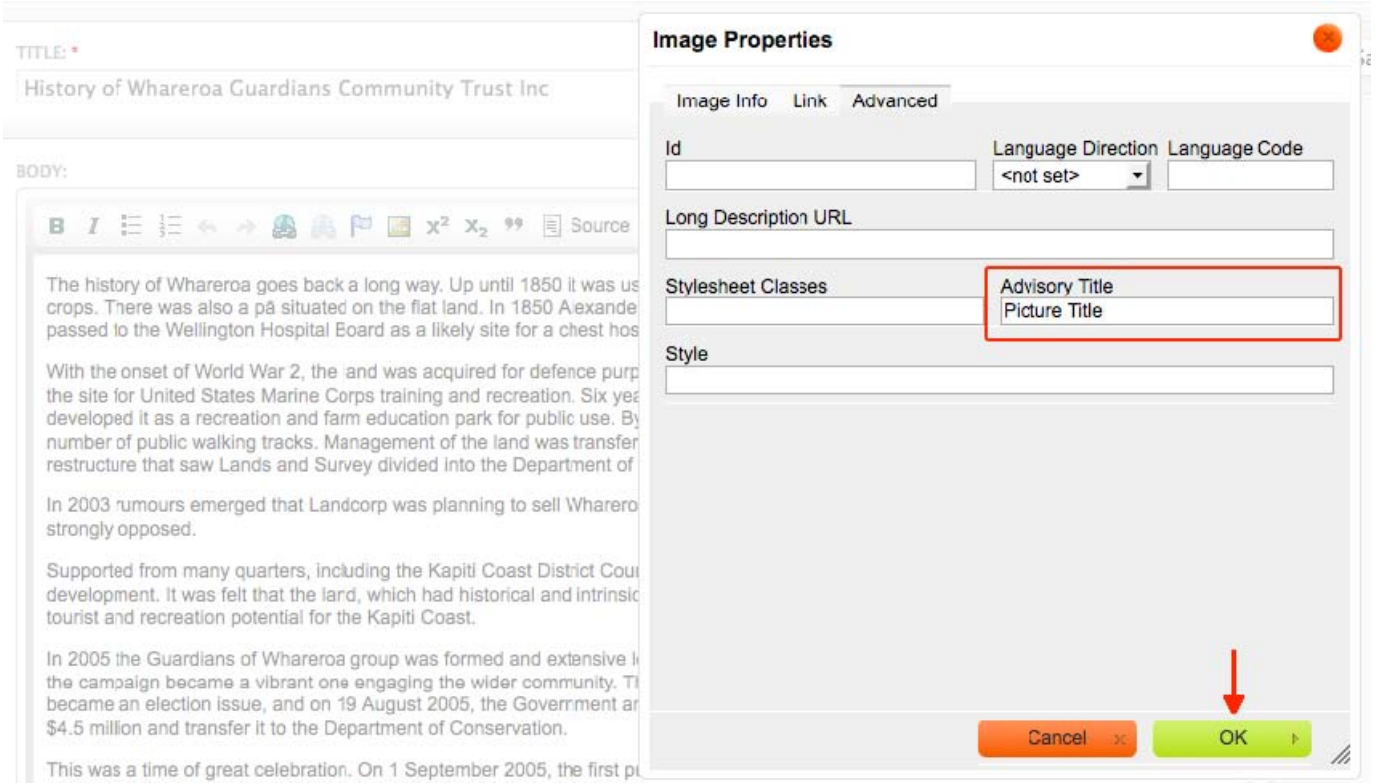
This brings up the Image Properties pop up box. Then click on the **Browse Server** button.

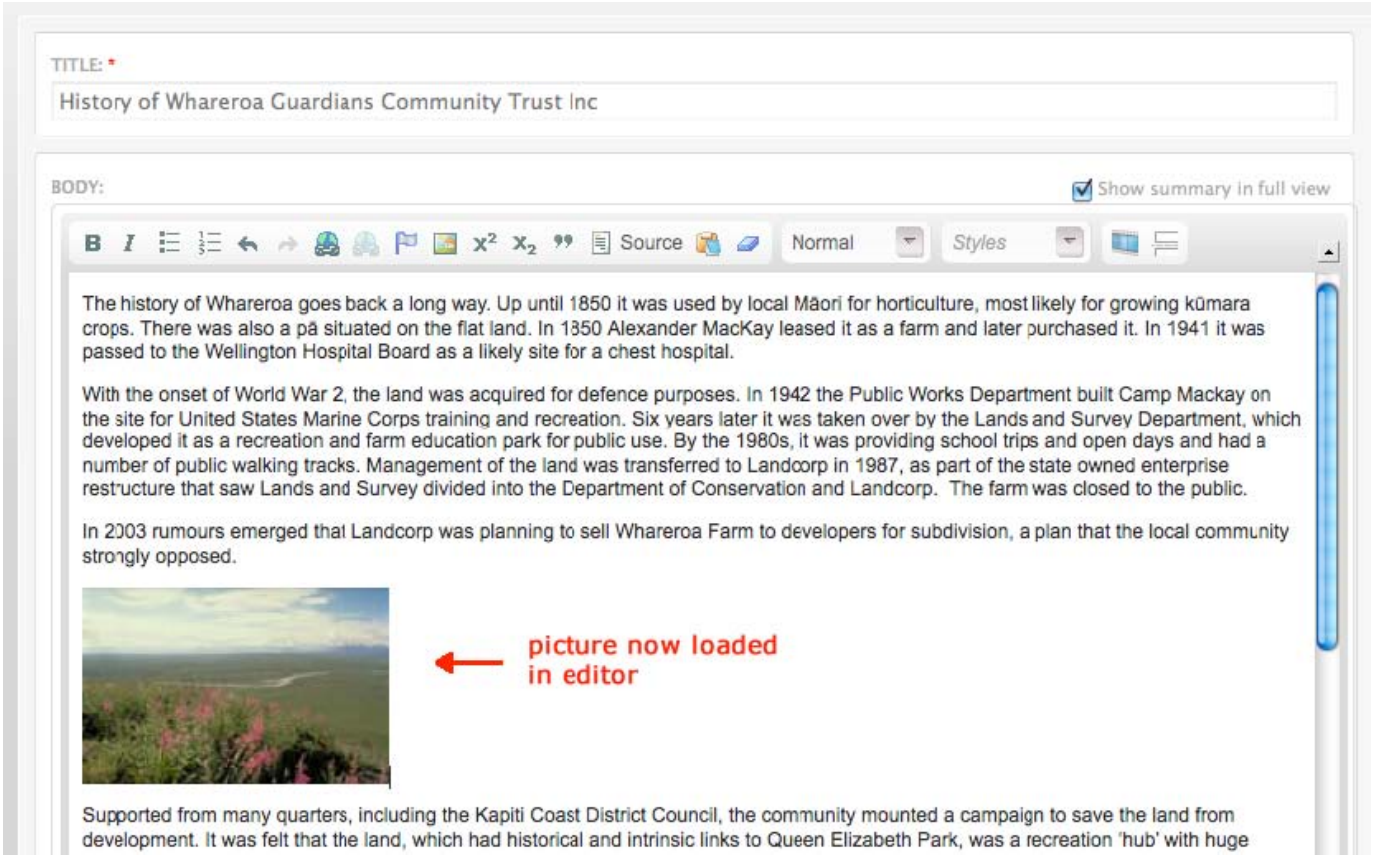

History of Whareroa Guardians Community Trust Inc
image properties pop up
Image Properties
advanced button
browse server button
Image Info
Link
Advanced
URL
Browse Server
Alternative Text
Width
Height
Preview
Lorem ipsum dolor sit amet, consectetuer adipiscing elit. Maecenas feugiat consequat diam. Maecenas metus. Vivamus diam purus, cursus a, commodo non, facilisis vitae, nulla. Aenean dictum lacinia tortor. Nunc iaculis, nibh non iaculis aliquam, orci felis euismod necue, sed ornare massa mauris sed velit. Nulla pretium mi et risus. Fusce mi pede, tempor id, cursus ac, ullamcorper nec, enim. Sed tortor. Curabitur molestie. Duis velit augue, condimentum at, ultrices a, luctus ut, orci. Donec pellentesque egestas eros. Integer cursus, augue in cursus faucibus, eros pede bibendum sem, in tempus tellus justo quis ligula. Etiam eget tortor. Vestibulum rutrum, est ut
Border
HSpace
VSpace
Alignment
<not set>
Cancel
OK
BODY:
Formatting help
BANNER IMAGE:

This will bring up the File browser on the server.



Click on **Upload** (top left) and then browse and upload a photo. The photo will now be shown in the file list area. While the file is selected (highlighted as blue) click the 'Insert file' button (the green tick). This will take you back to the image properties pop up box (see above). Click on the **Advanced** button. Then add an advisory title. This is the title displayed when you mouse over a picture. This is a good way to acknowledge the photo / photo source / photographer. Press **OK** and you will be taken back to the 'Edit' page. You will now see a picture loaded in your editor area.


TITLE: *
History of Whareroa Guardians Community Trust Inc
BODY:
Source
The history of Whareroa goes back a long way. Up until 1850 it was us
crops. There was also a pā situated on the flat land. In 1850 Alexande
passed to the Wellington Hospital Board as a likely site for a chest hos
With the onset of World War 2, the and was acquired for defence purp
the site for United States Marine Corps training and recreation. Six yea
developed it as a recreation and farm education park for public use. By
number of public walking tracks. Management of the land was transfer
restructure that saw Lands and Survey divided into the Department of
In 2003 rumours emerged that Landcorp was planning to sell Wharero
strongly opposed.
Supported from many quarters, including the Kapiti Coast District Cou
development. It was felt that the land, which had historical and intrinsic
tourist and recreation potential for the Kapiti Coast.
In 2005 the Guardians of Whareroa group was formed and extensive l
the campaign became a vibrant one engaging the wider community. T
became an election issue, and on 19 August 2005, the Government ar
$4.5 million and transfer it to the Department of Conservation.
This was a time of great celebration. On 1 September 2005, the first pi
Image Properties
Image Info
Link
Advanced
Id
Language Direction
<not set>
Language Code
Long Description URL
Stylesheet Classes
Advisory Title
Picture Title
Style
Cancel
OK


TITLE: *
History of Whareroa Guardians Community Trust Inc
BODY:
Show summary in full view
Source
Normal
Styles
The history of Whareroa goes back a long way. Up until 1850 it was used by local Māori for horticulture, most likely for growing kūmara crops. There was also a pā situated on the flat land. In 1850 Alexander MacKay leased it as a farm and later purchased it. In 1941 it was passed to the Wellington Hospital Board as a likely site for a chest hospital.
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In 2003 rumours emerged that Landcorp was planning to sell Whareroa Farm to developers for subdivision, a plan that the local community strongly opposed.
picture now loaded in editor
Supported from many quarters, including the Kapiti Coast District Council, the community mounted a campaign to save the land from development. It was felt that the land, which had historical and intrinsic links to Queen Elizabeth Park, was a recreation 'hub' with huge

Now save the page.

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